

COMMITTEE: Unit Code Screening Committee

MEETING DATE: January 15, 2020

PERSON PRESIDING: Melinda Doty

REGULAR MEMBERS IN ATTENDANCE: Melinda Doty (vc), William Gee, Charleen McNeill, Rachel Roper

REGULAR MEMBERS ABSENT: Ken Ferguson (chair), Stephen Ivany, Karen Jones, Melissa Rhodes

EX-OFFICIO MEMBERS IN ATTENDANCE: Lisa Hudson, Linda Ingalls, Kathy Misulis, Anne Ticknor

EX-OFFICIO MEMBERS ABSENT: Mariama Ibrahim, Becky Welch

OTHERS IN ATTENDANCE: None

ACTIONS OF MEETING

Approved November minutes.

Approved Unit Code of Coastal Studies with Karen Jones' email vote to approve.

Melinda Doty reviewed the use of Microsoft Teams for the committee's work. It was decided that revisions to a draft code be made in Teams in a different color from someone else's revisions rather than opening in the desktop app and tracking changes.

Reviewed and revised the draft letter to the chair of the faculty from Rachel Roper encouraging EDI language in unit codes and the Faculty Manual. Voting on this document will occur at the next meeting.

Neither Ken Ferguson nor Stephen Ivany, the pre-reviewers for the Unit Code for Philosophy & Religious Studies, were present, nor was a representative from the department present, so the discussion was postponed.

Linda Ingalls shared that a few editorial revisions are being suggested by the chancellor's office in coordination with the Psychology Department after the Faculty Senate approved it.

NEXT MEETING: February 19, 2020, 3:30-4:50 pm, 142 Rawl

ITEM TO BE DISCUSSED:

EDI language letter

Unit Code for Philosophy & Religious Studies