

COMMITTEE: Unit Code Screening

MEETING DATE: September 16, 2020

PERSON PRESIDING: Ken Ferguson

REGULAR MEMBERS IN ATTENDANCE: Amin Akhnoukh, Melissa Beck, Ken Ferguson, William Gee, Karen Jones, Melissa Rhodes, Rachel Roper

REGULAR MEMBERS ABSENT:

EX-OFFICIO MEMBERS IN ATTENDANCE: Valerie DeBellis, Lisa Hudson, Linda Ingalls, Kathy Misulis

EX-OFFICIO MEMBERS ABSENT: none

OTHERS IN ATTENDANCE: Rachel Baker, Andrew Morehead, Andrew Sargent, Becky Welch

ACTIONS OF MEETING

1. Minutes were approved for August meeting.
2. Ferguson led a discussion of the Chemistry code and supporting documents. Misulis and Ferguson reviewed the code. Roper, Jones, and Beck reviewed the supporting documents.

Code

I. Inclusive they/them/their language changes need to be made throughout.

II. A.2. Strike Part IX reference here and state it later when needed.

B.1. Refer to Part IV to remove old text about permanently tenured members.

B.2. Adjust section numbering for the new added section.

B.4. Add language about Part IX voting eligibility.

D. Add Emerita.

III.A.1.j. Clarify to “voting, ex-officio”

k. Change decisions to recommendations.

l. Add and/or Promotion or Tenure Committee, as prescribed in the ECU Faculty Manual, Part IX.

m. Decided against adding “qualified” before faculty members here. Will be handled in IV.

B. Replace “may” with “must.” Does not need to be appointed by the Dean, after discussion.

C. & D. Please add text for inclusion, diversity, minority, and equity to the list of duties. The department agreed to do so.

New section IV needs to be written. Department agreed to do so.

V change “duties” to “responsibilities” and “matters” to “requirements”

A.1.a.ii. Clarify which voting faculty: committee or department.

v. Replace “policy” with “procedures” since “policy.”

v.(e). Add “fairly and equitably assign.”

A.1.b.ii. Clarify associate graduate faculty and Graduate Director’s Council, in reference to Faculty Manual Part II.

B.2. If you would like the option of sub-committees in the future, would need to add here. Department will discuss.

VI Need to add new required paragraph without much revision.

A Clarify title of section A separate from the text.

A.1.c. Recommend delete “Fixed-Term Faculty ...Other f.”

A.3. Move current text of A.3 to new C.

B. Clarify title of B separate from the text.

B.2.b.ix. Clarify “specified by the unit” since there is no document.

Line 961 change “promotion” to “advancement” and following throughout this section.

Consider adding respect for diversity and non-discrimination equity language into all advancement criteria.

VII.A. Add “present” after “majority of the Faculty” to clarify.

IX Add “AND ANNUAL REPORT” to title

X Clarify voting eligibility groups and change amount to 2/3.

Criteria for Graduate Faculty Membership

Clarify and add Ex Officio category from Faculty Manual II.4.f.

Add approval date when the code is approved by the chancellor.

Peer Review Form

Consider revising to clarify who is at fault for students not being punctual.

Consider revising to add equity and diversity to the checklist.

Consider revising to clarify for flipped courses and other formats.

Consider revising to clarify “enthusiasm and/or command of the material.”

Add approval date when the code is approved by the chancellor.

Advancement in Title for Fixed-Term Faculty

Consider adding equity and diversity language to the requirements.

Add approval date when the code is approved by the chancellor.

Procedures for Performance Review (Post-Tenure Review) of Permanently Tenured Faculty

Clarify sections in second paragraph.

Add approval date when the code is approved by the chancellor.

Rachel Roper motioned to approve the code and four associated documents. Melissa Beck seconded. The motioned passed.

Ferguson and Ingalls noted that the revised Code will need to be voted on by the Unit again. It will be due to the Faculty Senate for its November meeting.

3. Adjournment at 5:10.

NEXT MEETING: October 21, 2020, 3:30 PM

ITEMS TO BE DISCUSSED: