

Writing Across the Curriculum Committee Minutes

October 14, 2019 3:00pm 142 Rawl Annex

IN ATTENDANCE:

Facilitator: Lisa Ellison, Chair

Regular Members: Jeanette Avery, Jamin Carson, Danny Ellis, Gabrielle Freeman, Ann Mannie, Clark Nall, Heather Ries

Ex-officio Members: Bryna Coonin, Tory Rose Harris, Elizabeth Ketterman, Jen Scott Mobley, Tracy Morse, Wendy Sharer

Others in Attendance: Kerri Flinchbaugh

Guests: Tonia L. Porter, Kindal Shores, Edwin Gomez

I. Call to Order, Welcome

II. Approved Minutes from September 9, 2019

III. New Business:

ACTIONS OF MEETING:

Agenda Item: Recreation Sciences WI Proposals:

- RCTX 3240; Guests: Porter; (Mobley and Coonin lead in discussion)
Discussion: Porter described proposed changes to 3240. Mobley recommended modifications to syllabus, including **replacing “requirement” with “encouragement” for student submission of draft to UWC, modifying description of UWC role in draft review, and adding UW Portfolio upload requirement.** Committee recommended **lowering class size** (currently ~ 35 students) to meet the 25 student limit for WI courses if possible. RCSC Department Chair Gomez supports class size reduction.
Action Taken: Committee approval with recommended changes to syllabus (above).
- RCSC 3900; Guests: Shores; (Coonin and Avery lead in discussion)
Discussion: Shores provided info re’ this new course, offered in one of the first two semesters in their major. Shores clarified that research / literature citations will be a requirement for a major paper in the course and specified that the course will be capped at 25 students. Coonin recommended **adding the UW Portfolio upload requirement to syllabus.** Morse suggested **adding a statement in syllabus encouraging submission of draft to Writing Center.**
Action Taken: Committee approval with recommended changes to syllabus (above).
- RCSC 4903; Guests: Gomez; (Avery and Mobley lead in discussion)
Discussion: Gomez described this course as a special topics applied research methods course, open to all majors in the Dept. RCSC 4903 already contains major writing components and seeks WI designation to provide an alternative WI course for students. Course will be designed using RAFT / scaffolding strategies for writing assignments. Ellison recommended **inclusion of UW Portfolio upload in syllabus.** Dept seeks WI designation per course section, however Morse indicated that **WI by section** can be

confusing, leading to student lack of WI credits at graduation. Committee suggested the **possibility of seeking stand-alone designation for the course section with WI designation** to distinguish it from other special topics course sections not WI designated; Gomez said they are considering this, depending on the success of the special topics course.

Action Taken: Request is tabled pending clarification of WI course designation by section from WC director Will Banks.

Agenda Item: WI Review Instructions: (Ellison leading discussion)

- Accessing WI Review Materials [Sharepoint] /Review Rubric
Discussion: Sixty-six courses are up for review in 2019/2020; Three Committee Review Groups / Leaders have been designated and posted on Sharepoint.
Action Taken: Group leaders will assign courses to committee members for review and recommendations. Leaders will report to Ellison / Banks on Nov. 4 the initial findings of working group regarding specific requests for additional materials important for review based on rubric-required audit materials.

IV. Announcements

- University Writing Program/University Writing Center (Flinchbaugh)
 - We will be wrapping up WAC workshops for the fall semester at the end of October, and we are currently scheduling workshops for next semester. (If anyone has suggestions of areas of focus for future workshops, we are listening.)
 - We have the second "Critical Friends: Grant Writers" meeting November 8th 2-4pm at Winslow's. The first meeting (Sept 27th) was a success, and we are considering expanding this opportunity in the spring with more dates for grant writers and some for other scholarly publications.
 - We are accepting nominations for the spring 2020 WAC Academy! [Email Kerri](#) the names and contact information for your candidate(s).
 - Be on the lookout: In November, we will be planning the Faculty Writing Retreat at Trinity Center for a portion of Spring Break.
- Writing Foundations (Morse)
 - Courses are being added/updated in banner in preparation for Spring registration.
- Honors College (Ellis)
 - There are 230 incoming Honors freshmen from 8 states. Discussed Idea Lab, open to all students, to inspire and promote development of creative ideas.

V. Other Business

VI. Adjournment

NEXT MEETING: Monday, November 11, 2019, 3 p.m., 142 Rawl Annex

Respectfully submitted,
Ann Mannie
October 14, 2019