

Writing Across the Curriculum Committee

Minutes

November 11, 2019

3:00 pm

142 Rawl Annex

IN ATTENDANCE:

Facilitator: Lisa Ellison, Chair

Regular Members: Jeanette Avery, Danny Ellis, Ann Mannie, Heather Ries

Ex-officio Members: Will Banks, Bryna Coonin, Michelle Eble, Tory Rose Harris, Elizabeth Ketterman, Jen Scott Mobley, Tracy Morse, Wendy Sharer

Others in Attendance: Claudia Sadowski

Invitees: Mary Nyangweso

I. Call to Order, Welcome

II. Approved Minutes from October 14, 2019

ACTIONS OF MEETING:

III. New Business:

Agenda Item: Religious Studies WI proposals (3); Guest: Nyangweso

- RELI 3400 (Avery, Sharer)
Discussion: New course. Committee requests include: In syllabus, University Writing Outcomes 1 through 5 need revision to reflect UWC-specific wording for Outcomes. Instructor needs to more clearly identify course assignments that address these University Writing Outcomes. Suggestion was made to tie Outcome #5 to University Portfolio self-reflection. Reminder was given to cap student enrollment at 25. Also, links in syllabus to UWC resources may need to be changed to reflect new system links.
Action Taken: Resubmit proposal to committee with requested revisions.
- RELI 3690; (Sharer, Ellis)
Discussion: Already WI approved. Committee does not need to act, however, suggested the following changes. In syllabus: Revise UW Outcomes to reflect UWC-specific wording; Add University Writing Portfolio upload requirement; Include an activity in the course that will satisfy UW Outcome #5. Course currently is WI by section and will need to remain WI by section at this time.
Action Taken: Recommendations given; no vote needed.
- RELI 4900; (Avery, Ellis);
Discussion: New internship course. Committee requests: Clearly link course writing components to UW Outcomes; Provide detailed description of final research paper, as well as clear articulation of drafting requirements.
Action Taken: Resubmit proposal to committee with requested revisions.

IV. Old Business:

- Agenda Item: RCSC 4903 (Special Topics) approval as WI by section
Discussion: Ellison stated that a strong case was made to keep this Special Topics course WI by section and indicated that department will consider a separate course designation with new title in future for this course section. Committee feels that course section title, focus and activities merit an independent course designation, and recommends creating separate course when possible with permanent WI designation. Committee discussed possible WI approval for one instance/semester only.
Action Taken: Approved to allow WI by section for this Special Topics course. Department is strongly encouraged to create separate course with permanent WI designation as soon as possible, and to then remove WI by section from 4903.
- Agenda Item: RELI review report (2018-2019)
Discussion: Ries completed review of updated materials submission. Cap of 25 was exceeded at times, but good faith effort was made to meet the cap. Overall, requested materials were submitted with a few exceptions. In all syllabi, University Writing Outcomes 1 through 5 need revision to reflect UWC-specific wording. Banks will follow up and communicate with department to be sure components are updated and submitted.
Action Taken: Report accepted and approved.
- Agenda Item: PHYS Review (2018-2019)
Discussion: Banks stated that all materials have been submitted and reviewed for the one course designated as WI, but he still needs to provide a summative report to committee in December.
Action Taken: None at this time.

V. 2019-2020 WI review reports:

- Agenda Item/Discussion/Action:
 - Group leaders will send email to Banks and Ellison with course removals and missing components for each department as reviewed by group members.

VI. Announcements

- Writing Foundations (Morse) Wait lists added and classes are filling.
- Honors College (Ellis) No meeting this month.

IX. Adjournment

Next meeting: Monday, December 9, 2019, 3 p.m., Rawl 303

Respectfully submitted,
Ann Mannie
November 11, 2019