

Writing Across the Curriculum Committee

Minutes

December 9, 2019

3:00pm

142 Rawl Annex

IN ATTENDANCE:

Facilitator: Lisa Ellison, Chair

Regular Members: Jeanette Avery, Jamin Carson, Danny Ellis, Ann Mannie, Clark Nall, Heather Ries

Ex-officio Members: Will Banks, Bryna Coonin, Michelle Eble, Elizabeth Ketterman, Jen-Scott Mobley, Tracy Morse

Invitees: Katherine Swank, Marylaura Papalas

I. Call to Order, Welcome

II. Approved Minutes from November 11, 2019

ACTIONS OF MEETING:

III. New Business:

- Agenda Item: Interior Design 3203 WI proposal (Guest: Swank; Banks, Ellison lead in discussion)
Discussion: IDSN 3203: Interior Design Internship, a junior/senior year didactic component of the internship (3204, 0-credit summer course), is part of the vertical writing curriculum preparing students for professional writing in the discipline. Tiered iterative writing assignments include weekly journal entries, an industry case study analysis paper, and self-assessments/reflection. Formal revisions are a requirement, and samples of drafts will be collected. The yearly course would accept a maximum of twenty-two students.
Recommendations: Clarify articulation of WI outcomes. WI SLO 4: replace “required” student consultation at University Writing Center with “recommended.”
Action Taken: Committee recommended approval of the proposal pending recommended revisions.
- Agenda Item: French 3500 WI proposal (Guest: Papalas; Ketterman, Ries lead in discussion)
Discussion: FREN3500: Introduction to Literature would be one of the French section’s two required WI courses for majors/minors. Course will undergo name and number change Fall 2020 to FREN 3550: Introduction to Cultural Analysis. Enrollment for course is expected to stay in the 10-15 range. Complex, relevant topics discussed in class will be supported / enhanced with use of secondary sources. Student selection of topic choice for major writing assignment(s) will be decided after conference with instructor. Revision of drafts will include peer review. Ketterman suggested that students receive more formal instruction to search for references to use in writing assignments. Reis requested better explanation of major writing assignments and further clarification of how WI Outcomes are being met.

Action Taken: Committee recommended approval pending sample assignment or assignment explanation to chair. (Submitted 12/9/2019 & approved 12/12/2019).

- Agenda Item: **WI Reviews**

- Departments requested **removal of WI designation** from the following courses:

1. Art (Ellison)
ARTH 2910 Ancient Art History
ARTH 2925 Byzantine Art & Architecture
ARTH 3951 Introduction to the History of Architecture
ARTH 3940 Italian Renaissance Art: 1500-1600
ARTH 3970 African Art
ARTH 4916 Art of India
ARTH 4920 Nineteenth-Century Art
2. Communication (Mannie)
COMM 1002 Media Writing
COMM 2210 Writing for the Electronic Mass Media
COMM 2320 Basic Reporting
COMM 3322 Computer Assisted Reporting
COMM 4075 Media Criticism
3. Music (Mannie)
MUSC 4328 Language of Post-tonal Music
4. Theater & Dance (Ellis)
THEA 3036 Theatre History-Literature III
THEA 3075 Developing the Concept
THEA 4036 Playwriting
5. Health Ed & Promotion (Mannie)
No WI designation removal requested for HE&P.
6. Human Development & Family Science (Mannie)
No WI designation removal requested for HDFS.
7. Interior Design & Marketing (Ellis)
IDSN 4209 Directed Study: Research in Merchandising
8. Kinesiology (Ellis)
Waiting to hear from Kinesiology Dept.
9. Recreation Sciences (Ellis)
No WI designation removal at this time.
10. Social Work (Ellis)
No WI designation removal requested.

- **Recommendations from Final Reports:**
 - Ellison:
 - ARTH: From information submitted, it was difficult to understand how individual courses are meeting WI Outcomes. For ARTH 3960 syllabus: Recommend removal or revision of statement in syllabus on pg. 4: “Also, this is a writing-intensive class which means you must write in complete sentences and articulate the ideas of the authors and your own opinions clearly.”
 - Mannie:
 - COMM: COMM 4180 PR Strategies is missing Portfolio Upload requirement; Enrollment for all courses is good; WI Outcomes for all courses are met.
 - MUSC: MUSC 3176 and 4658 need more detailed assignment descriptions; MUSC 4658 and MUSC 5516 are missing or have incorrect WI Statements; MUSC 3176, MUSC 4658 and MUSC 5516 need to include University Writing Portfolio requirement. All MUSC WI courses are missing explanations of how the assignments continue to meet the five WI outcomes. Enrollment is good for all courses; WI Outcomes are Good to Poor.
 - HLTH: No syllabi were submitted for Health courses offered WI by section: HLTH 4500, HLTH 4501, HLTH 4502, which have not been taught WI in the last 5 years. EHST 4200 needs clearer statement regarding the University Writing Portfolio, and incorporation of self-analysis into assignments. HLTH 3030 lacks descriptions of specific writing assignments, and no mention of Self-Analysis. For all HLTH WI courses, no explanations were included as to how the course assignments, taken together, continue to meet the five University Writing Outcomes. Banks emailed HLTH and they will submit the outcome information during the break for reconsideration at our January meeting. Enrollment history is Good to Poor. WI Outcomes Ratings are Good to Fair.
 - HDFS: Chart did not indicate which courses were required for major/minors. For HDFS 4200, detailed assignment descriptions of major writing projects were missing. Enrollment for HDFS WI courses is rated Poor, with 45% of the sections in excess of the cap of 25 students by more than 5 students/section. WI Outcomes ratings are good to fair.
 - Ellis:
 - Theater and Dance: No information was provided describing how courses meet WI outcomes. Enrollment was good. All syllabi were included. Review for two dance courses needs to be submitted to group leader/committee.
 - Social Work: Very thorough report was received from SW. All WI outcomes were met. Only 3 years of data, but enrollment is good; Only 1 course with 27 students one time.
 - Kinesiology: Waiting for materials.
 - IDSN: Chart including enrollment is missing.

Action Taken: Final memos will be submitted to departments/units after the January meeting.

III. Old Business:

- Agenda Item: Physics WI Review 2018-19
Discussion: Information about University WI Outcomes is requested, as well as writing portfolio upload requirement to be included in all syllabi.
Action: No action needed. Follow-up report will be sent.

IV. Announcements

- University Writing Program/University Writing Center (Banks): Applications are being submitted for Graduate and Faculty Writing Groups, WAC Academy, and Book Group this Spring semester. We are waiting for information from Academic Computing Services concerning the process of moving from iWebfolio to Portfolium in Fall 2020 as the platform for the University Writing Portfolio.
- Writing Foundations (Morse): 57 sections of ENGL 1100 are filled, with 19 sections available; 66 sections of ENGL 2201 are filled, with sections still available.
- Honors College (Ellis): Meeting was cancelled.

VI. Adjournment

NEXT MEETING: Monday, January 13, 2020, 3 p.m., Rawl 303

Respectfully submitted,
Ann Mannie
December 9, 2019