The seventh regular meeting of the 1994/1995 Faculty Senate will be held on Tuesday, 28 March 1995, at 2:10 in the Mendenhall Student Center Great Room.

FULL AGENDA

I. Call to Order

II. Approval of Minutes

   21 February 1995

III. Special Order of the Day

   A. Roll Call

   B. Announcements

   C. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs

   D. James Hallock, Vice Chancellor for Health Sciences

   E. Ernie Schwarz, Chair University Athletic Committee and Academic Review Subcommittee

   F. Approval of the Spring 1995 Graduation Roster

IV. Unfinished Business

V. Report of Committees

   A. Calendar Committee, Ruth Jones

   B. Educational Policies and Planning Committee, Worth Worthington

      1. Request for Authorization to Establish a New Ph.D. Degree Program in Speech Pathology and Audiology, API #1220 (A copy is available for review in the Faculty Senate office, 140 Rawl Annex.)

      2. Proposed revisions to the ECU Faculty Manual, Part III. (attachment 2).

   C. Faculty Governance Committee, Don Sexauer

      1. Recommended "Editorial" Amendments to the ECU Faculty Manual, Appendix D (attachment 3).

      2. Permission to revise ECU Faculty Manual, Parts IV (attachment 4).

   D. Honors Program Committee, Doug McMillan

      Resolution concerning the Honors Program (attachment 5).

   E. Libraries Committee, Johnathan Bascom

      Discussion of Joyner Library's Marquis System.

   F. Research/Creative Activity Policies Committee, Uma
VI. New Business

Attachment 1.

CALENDAR COMMITTEE REPORT

Copies of the Proposed Summer 1997, Fall 1997, and Spring 1998 University Calendars are available in the Faculty Senate office (140 Rawl Annex).

Attachment 2.

EDUCATIONAL POLICIES AND PLANNING COMMITTEE REPORT

Revisions to the ECU Faculty Manual, Part III.

Curriculum Development

Curriculum development is a faculty responsibility. Recommendations for new courses and course revisions originate within the various schools and departments and within interdepartmental committees. Courses are approved by the unit faculty in accordance with unit code provisions and by the Council for Teacher Education, when appropriate. Undergraduate and 5000-level courses require consideration by the following bodies: the College or School Curriculum Committee; the University Curriculum Committee; the Faculty Senate; and the chancellor. In addition to unit approval and, when appropriate, teacher education council approval, 5000-level and other graduate courses require consideration by the Graduate Curriculum Committee and the Graduate Council. New and revised areas of concentration and options and revised minors, etc., which do not require UNC-General Administration approval, are also approved by this procedure. New minors must follow the campus procedures for new degree programs.

The development of new degree programs is a shared responsibility of the faculty, the administration at East Carolina University, the ECU Board of Trustees, the UNC-General Administration, and the UNC Board of Governors; the Board of Governors has final statutory responsibility to determine the functions, educational activities, and academic programs of the constituent institutions.

Recommendations for new degree programs originate within the various schools and departments or within interdepartmental committees. Academic programs desiring to plan new degree programs must submit a “Notification of Intent” to the appropriate dean(s) (e.g. school, college, Graduate School), the director of the library (Joyner and/or Health Sciences), appropriate vice chancellor, director of planning and
institutional research, and the director of computer services by January 1 of odd-numbered years. In addition to the "Notification of Intent", the program will show evidence that the planned degree is a priority in the unit's strategic/operational plan. Before making any formal request to plan a new program, the unit must consult with all other units that may be affected, including Joyner Library, Health Sciences Library, and Computing and Information Systems. Requests for authorization to plan are reviewed on campus by the undergraduate or graduate committee in the faculty governance curriculum review procedures depicted in chart form, as follows. Requests for Authorization to Plan a new degree program must be submitted to appropriate oversight committees (e.g. curriculum, educational policies and planning) on or before October 1 of odd-numbered years. Evidence that a "Notification of Intent" has been submitted must be given. Through administrative channels, the unit dean recommends to the vice chancellor for academic affairs or the vice chancellor for health sciences, as appropriate, who recommends to the chancellor. For graduate programs, the graduate dean will forward his or her recommendations with those of the unit dean and the Graduate Council to the appropriate vice chancellor, who will recommend to the chancellor. Requests for authorization to plan new degree programs are forwarded to the president of the University of North Carolina by the chancellor. Proposals for new degree programs require authorization to plan from the president of the University of North Carolina and the Committee on Educational Planning, Policies, and Programs of the Board of Governors.

Requests to establish new degree programs that have received authorization to plan must be approved by the unit faculty according to unit code requirements. Programs that have received authorization to plan must submit their Requests to Establish a New Degree Program to appropriate oversight committees at least four months prior to the expiration of the two-year planning period set by the University of North Carolina. Before making any formal request to establish a new program, the unit must again consult with all other units that may be affected, including Joyner Library, Health Sciences Library, and Computing and Information Systems. The requests to establish are then reviewed according to the faculty governance curriculum review procedures depicted in chart form, as follows. The administrative approval process is the same as that described above for requests for authorization to plan. The chancellor forwards the proposed new degree programs with the requests for authorization to establish to the president of the University of North Carolina for approval. The president submits the proposed program to the UNC Committee on Educational Planning, Policies, and Programs, which recommends to the Board of Governors. If the new degree program requires new resources, the Committee on Educational Planning, Policies, and Programs, acting jointly with the board's Committee on Budget and Finance, will so recommend to the board. The president will communicate to the chancellor the decision of the board and, in the event of favorable action, an approximate date for the initiation of the program.

Degree programs that wish to establish new tracks must submit a Request to Establish at least one year prior to the date of intended implementation. Evidence that the new track is a priority in the unit's strategic/operational plan must be shown.

Formats for requests for authorization to plan and to establish
new degree programs and tracks are available in the offices of deans and vice chancellors.

Attachment 3.

FACULTY GOVERNANCE COMMITTEE REPORT

Recommended "Editorial" Amendments to the ECU Faculty Manual, Appendix D. A copy of these amendments are available in the Faculty Senate office (140 Rawl Annex).

Attachment 4.

FACULTY GOVERNANCE COMMITTEE REPORT

Revisions to the ECU Faculty Manual, Parts I-IV.

The Faculty Governance Committee requests permission to revise the ECU Faculty Manual, Parts I-IV, as the need arises, to reflect current University policies and practices as adopted by the Faculty Senate and UNC General Administration.

Attachment 5.

HONORS PROGRAM COMMITTEE REPORT

Resolution Concerning the Honors Program

WHEREAS the Faculty Senate in its Resolution #94-22 approved a Four-Year Honors Program at East Carolina University, and

WHEREAS the Chancellor approved said Resolution (Announcements Faculty Senate Full Minutes of 13 September 1994), and

WHEREAS said Resolution stipulates in B.4. that "The new four-year Honors Program will be administered by the Honors Program Director and an Assistant Director to be appointed when the program is implemented," and

WHEREAS said Resolution further stipulates in C.6. that "The Honors Program office will provide small stipends to deserving Honors students and each year the Honors Program Committee will make an award for the best Honors Project," and

WHEREAS the "Strategies for Distinction University Directions 1995-2000" (Goal 1. Strategy D) stipulates "Expand the scope and quality of the Honors Program," and

WHEREAS the new four-year Honors Program at East Carolina University has now been implemented and is handicapped by lacking these resources.

THEREFORE BE IT RESOLVED, that the Faculty Senate requests the university administration to:
1) appoint an Assistant Honors Program Director and
2) authorize permanent funds in the minimum amount of
   $10,000 annually (to provide small stipends ($500
   $1,000) to deserving Honors students and to make an
   award for the best Honors Project).

Attachment 6.

RESEARCH/CREATIVE ACTIVITY POLICIES COMMITTEE REPORT

Addition to the ECU Faculty Manual, Part IV.

Under Part IV. Personnel Policies (page 43), following the
section entitled Leaves of Absence, add the following section:

"Manuscript Authorship

Graduate students must be authors on publications that result
from their masters thesis and/or doctoral dissertation. The
chair and/or members of graduate student's thesis or
dissertation committee should encourage the student to prepare
a manuscript(s) for publication based on his or her thesis or
dissertation research. If a student prepares a manuscript for
publication based on a thesis or dissertation, he or she should
be the first author on the resulting publication."