The second regular meeting of the 1997/1998 Faculty Senate will be held on Tuesday, 14 October 1997, at 2:10 in the Mendenhall Student Center Great Room.

FULL AGENDA

I. Call to Order

II. Approval of Minutes
   9 September 1997

III. Special Order of the Day
   A. Roll Call
   B. Announcements
   C. Richard Eakin, Chancellor
   D. Vice Chancellor's Report
   E. Henry Ferrell, Faculty Assembly Delegate
      Faculty Assembly Meeting of 19 September 1997
   F. Tom Powell, Director of Admissions
      Breakdown of Freshman Class and Home-Schooled Student Admissions
   G. David Stevens, Friends of the Joyner Library
      Fundraising Campaign

IV. Unfinished Business

V. Report of Committees
   A. Committee on Committees, Mark Taggart
      1. Nominations for Hearing Committee and Grievance Board (attachment 1)
      2. First Reading of a Revision to the Research/Creative Activity Policies Committee charge (attachment 2)
   B. Credits Committee, Bob Woodside
      Revision to University Undergraduate Catalog concerning Grade Replacement Policy (attachment 3)
   C. Libraries Committee, Henry Ferrell
      Informational report on activities of Committee
   D. Faculty Governance Committee, Patricia Anderson
      Clarification of Appendix D concerning formation of personnel, tenure, and promotion committees (attachment 4)
   E. Unit Code Screening Committee, Bill Grossnickle
      Revisions to the School of Health and Human Performance Unit Code of Operations (Copy is available for review in the Faculty Senate office.)
F. University Curriculum Committee, James Smith
Curriculum matters contained in the minutes of
the 11 September and 25 September 1997,
Committee Meeting (Copies of these minutes
have been distributed to all units and are
available on the Faculty Senate web page.)

G. Faculty Grievance Committee, Gene Hughes
Overview of 1996-97 Committee Activities

VI. New Business

Attachment 1.

COMMITTEE ON COMMITTEES REPORT

Nominees for Two Appellate Committees

Hearing Committee
Regular Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept.</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Bassman (vc)</td>
<td>Foreign Languages</td>
<td>1998</td>
</tr>
<tr>
<td>Gay Wilentz(c)</td>
<td>English</td>
<td>1998</td>
</tr>
<tr>
<td>Belinda Lee</td>
<td>Nursing</td>
<td>1999</td>
</tr>
<tr>
<td>George Williams</td>
<td>Education</td>
<td>1999</td>
</tr>
<tr>
<td>Christa Reiser (s)</td>
<td>Sociology</td>
<td>2000</td>
</tr>
</tbody>
</table>

Alternate Members:
open 1998
open 1999
Allan Rosenberg  Medicine 1999
Brian Harris  Foreign Languages 2000
Linda Mooney  Sociology 2000

Nominees: Gregg Givens, Allied Health Sciences
          Boni Boswell, Health and Human Performance

Grievance Board (2 year term)
Regular Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept.</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Satterfield</td>
<td>Art</td>
<td>1998</td>
</tr>
<tr>
<td>Kerry Carlin (s)</td>
<td>Music</td>
<td>1998</td>
</tr>
<tr>
<td>Mary Templeton (vc)</td>
<td>Allied Health Sciences</td>
<td>1998</td>
</tr>
<tr>
<td>Frances Eason (c)</td>
<td>Nursing</td>
<td>1998</td>
</tr>
<tr>
<td>Garrett Hume</td>
<td>Allied Health Sciences</td>
<td>1999</td>
</tr>
<tr>
<td>William McPherson</td>
<td>Industry &amp; Technology</td>
<td>1999</td>
</tr>
<tr>
<td>Sunday Ajose</td>
<td>Mathematics</td>
<td>1999</td>
</tr>
</tbody>
</table>

Alternate Members:
open 1998
Umesh Gulati  Business 1998
Jamal Mustafa  Medicine 1999
Dawn Clark  Theater & Dance 1999
Richard Mauger  Geology 1999

Nominee: David Dosser, Human Environmental Sciences
COMMITTEE ON COMMITTEES REPORT

First Reading of a Revision to the Research/Creative Activity Policies Committee Charge

Increase the committee membership to 8 faculty members with the charge reading as follows:

"2. Membership:

8 faculty members. Ex-officio member (with vote): The Chair of the Faculty. Ex-officio members (without vote but with all other parliamentary privileges): The Chancellor, the Vice Chancellor for Academic Affairs, the Vice Chancellor for Health Sciences, the Vice Chancellor for Research/Dean of the Graduate School, and the Director of Sponsored Programs, or their appointed representatives.

Each member shall have demonstrated accomplishment in scholarship, research, or creative activity, as evidenced by data submitted for each person nominated by the Committee on Committees or from the floor of the Faculty Senate."

Faculty Senators will be asked to act on this proposed revision at the 4 November 1997, meeting.

CREDS COMMITTEE REPORT

Revision to University Undergraduate Catalog, Section 5: Academic Regulations, subsection Grade Replacement Policy

Revise Grade Replacement Policy (page 42) by revising the third sentence in the second paragraph to read as follows:

"Although the original grade will not be used in determining the GPA of the student, the original grade will remain on the student's permanent academic record and will be included in the calculation for consideration for honors."

FACULTY GOVERNANCE COMMITTEE REPORT

Clarification of Appendix D Concerning Formation of Personnel, Tenure, and Promotion Committees.

The following clarification of Appendix D has been provided to assist units in the formation of Personnel, Tenure, and Promotion Committees. This clarification will be distributed to faculty and administrators via the Faculty Senate minutes, Faculty Senate website ww.ecu.edu/fsonline/contents.htm, and through the Faculty Senate office when requested.

Interpretation of Appendix D regarding the formation of Personnel and Tenure Committees

When a unit has fewer than three permanently tenured
voting faculty members not holding administrative status, the next higher administrator above the unit level shall appoint permanently tenured faculty from other units to increase the committee's membership to three. These appointments to the committee must be from one list of candidates selected by a vote of the permanently tenured and probationary-term faculty of the unit. The list forwarded to the next higher administrator by the appropriate faculty will contain at least twice the number of faculty members required to complete the membership of the committee. The list of faculty names recommended to the next higher administrator may not be returned for revision except in extreme circumstances when all faculty names on the list are unable to serve in this important capacity.

Interpretation of Appendix D regarding the formation of the Promotion Committee

When a unit has fewer than three permanently tenured voting faculty members of sufficient rank and not holding administrative status, the next higher administrator above the unit level shall appoint permanently tenured faculty at the required rank from other units to increase the committee's membership to three, with at least two-thirds of the members being permanently tenured faculty. These appointments to the committee must be from one list of candidates selected by a vote of the permanently tenured and probationary-term faculty having rank at least equal to the candidate(s) being considered for promotion. The list forwarded to the next higher administrator by the faculty will contain at least twice the number of faculty members required to complete the membership of the committee. The list of faculty names recommended to the next higher administrator may not be returned for revision except in extreme circumstances when all faculty names on the list are unable to serve in this important capacity.