



# 2022-2023 FACULTY SENATE

The eighth regular meeting of the 2022/2023 Faculty Senate will be held on **Tuesday, April 25, 2023**, at 2:10 pm in Main Campus Student Center Room 249.

## AGENDA

*\*Revised*

[Livestream Link](#)

### I. Call to Order

### II. Approval of Minutes

[March 28, 2023\\*](#)

### III. Special Order of the Day

A. Roll Call

B. [Announcements](#)

- [Moment of Silence](#)

C. Scott Shook, Chair of the ECU Board of Trustees

D. Philip Rogers, Chancellor

E. Brandon Frye, Vice Chancellor for Student Affairs

F. Jeff Popke, Faculty Assembly Delegate

Report on [April 14, 2023](#) UNC Faculty Assembly Meeting

G. Anne Ticknor, Chair of the Faculty

H. Question Period

### IV. Unfinished Business

### V. Report of Graduate Council\*

Graduate Council, Ron Preston

Formal faculty advice on curriculum and academic matters acted on and recorded in the [March 20, 2023](#), and [April 10, 2023](#), Graduate Council meeting minutes, including level I action items from the [February 15, 2023](#), [March 1, 2023](#), [March 15, 2023](#), and [March 29, 2023](#), Graduate Curriculum Committee meeting minutes which were approved by its delegated authority and are reported here for informational purposes.

Programmatic action item (GC 23-04) recorded in the [March 20, 2023](#), and [April 10, 2023](#), Graduate Council meeting minutes, included level II action items from the [February 15, 2023](#), [March 1, 2023](#), [March 15, 2023](#), and [March 29, 2023](#), Graduate Curriculum Committee meeting minutes, which were forwarded to the Educational Policies and Planning Committee (EPPC), including revision of two existing degrees (Level II), the PhD in Interdisciplinary Doctoral Program in Biology, Biomedicine, and Chemistry from the Department of Interdisciplinary Programs, and the MA in Sociology from the Department of Sociology, an establishment of a new accelerated program (Level II), MA in Accelerated History, BA/History from the Department of History, a revision of an existing certificate (Level II), Development and Environmental Planning Certificate from the Department of Geography, Planning, and Environment, establishment of two new certificates (Level II), Criminology Certificate from the Department of Criminal Justice, and the Interdisciplinary Applied Data Science Certificate from the Department of Interdisciplinary Programs, with the Thomas Harriot College of Arts and Sciences; an establishment of three new accelerated programs (Level II), MS in Software Engineering, BS/Computer Science, MS in Software Engineering, BS/Data Science, MS in Software Engineering, BS/Software Engineering from the Department of Computer Science within the College of Engineering and Technology; establishment of three new certificates (Level II), Community College Leadership Certificate, Higher Education Athletics Leadership Certificate, and Higher Education Leadership Certificate from the Department of Educational Leadership within the College of Education; and an establishment of a dual degree program (Level II), Nursing, MSN/Business Administration, MBA from the Department of Advanced Nursing Practice and Education within the College of Nursing.

Policy action item (GC 23-05) recorded in the [March 20, 2023](#), Graduate Council meeting minutes, including revision to the Faculty Manual, Part II, Section IV, to reflect recent changes made regarding Academic Affairs (tracked changes copy [HERE](#)).

## VI. Report of Committees

### A. Writing Across the Curriculum, Lisa Ellison

Curriculum and academic matters acted on and recorded during the [April 10, 2023](#) meeting, including the following items:

- Approval of WI designation for:
  - SPED 3309 *Practicum in Reading and Writing for Students with Disabilities, General Curriculum*
  - ELEM 3215 *Language Arts Methods for Elementary Teaching*
  - HNRS 2116 *Interdisciplinary Honors Seminar*
- Removal of WI designation from:
  - COMM 3104 *Public Relations and Corporate Writing*
  - COMM 4180 *Public Relations Strategies*
- Maintenance of WI designation after notification of changes to the following WI courses:
  - MATH 2300 *Transition to Advanced Mathematics*
  - ELEM 3500 *Teaching Social Studies in Elementary School*
  - MRCH 4300 *Global Economics: Textiles, Apparel, and Interior Furnishing Industries*

### B. Admission and Retention Policies Committee, Eli Hvastkovs\*

Update on status of revisions to *East Carolina University Faculty Manual Part VI., Section II. Academic Integrity* (*for information only*) (attachment 4). (*no attachment*)

### C. Unit Code Screening Committee, Ken Ferguson

1. End-of-year report on status of codes (*for information only*).
2. [Revised School of Communication Unit Code of Operations and Departmental Promotion, Tenure, and Advancement Guidelines](#).\*

3. [Revised Department of Sociology Unit Code of Operations and Departmental Promotion, Tenure, and Advancement Guidelines](#).\*

D. Calendar Committee, Kristen Brooks

1. Proposed 2024-2025 Academic Calendars (including Alternate Block Schedules) (attachment 2).
2. Proposed 2023-2024 Student Application/Processing Calendar (attachment 3).
3. Proposed Abridged Academic Calendar for 2026-2027 (attachment 4).
4. Recommendation concerning changes to timing of Winter Break (attachment 5).

E. Undergraduate Curriculum Committee, Stacy Weiss

Curriculum and academic matters acted on and recorded during the [March 2, 2023](#) meeting, including curricular actions in the following units:

- School of Theatre and Dance within the College of Fine Arts and Communication
- Department of Chemistry within the Thomas Harriot College of Arts and Sciences
- Department of Technology Systems within the College of Engineering and Technology
- Interdisciplinary Programs within the Thomas Harriot College of Arts and Sciences
- Department of Political Science within the Thomas Harriot College of Arts and Sciences
- School of Art and Design within the College of Fine Arts and Communication
- School of Theatre and Dance within the College of Fine Arts and Communication

And recorded during the [March 23, 2023](#) meeting, including curricular actions in the following units:

- Department of Kinesiology within the College of Health and Human Performance
- Department of Health Education and Promotion within the College of Health and Human Performance (both consent agenda item and two separate regular agenda items)
- Interdisciplinary Programs within the Thomas Harriot College of Arts and Sciences (both consent and regular agenda items)
- Department of English within the Thomas Harriot College of Arts and Sciences
- Department of Mathematics within the Thomas Harriot College of Arts and Sciences
- Department of Mathematics Education, Science Education, and Instructional Technology within the College of Education (both packages)
- Department of Literacy Studies, English Education, and History Education within the College of Education
- Department of Special Education, Foundations, and Research within the College of Education
- Department of Elementary and Middle Grades Education within the College of Education
- Department of Economics within the Thomas Harriot College of Arts and Sciences
- Department of Technology Systems within the College of Engineering and Technology

And recorded during the [April 6, 2023](#) meeting, including curricular actions in the following units:

- Department of Sociology within the Thomas Harriot College of Arts and Sciences (both consent and regular agenda items)
- Department of Recreation Sciences within the College of Health and Human Performance
- Department of Biology within the Thomas Harriot College of Arts and Sciences
- Interdisciplinary Programs within the Thomas Harriot College of Arts and Sciences (the revision to the Multidisciplinary BA and BS, the revision to the Religious Studies minor, and the revision to the Religious Studies Structured Concentration within the BA)
- Department of Foreign Languages and Literatures within the Thomas Harriot College of Arts and Sciences
- Department of Philosophy and Religious Studies within the Thomas Harriot College of Arts and Sciences

- Department of Criminal Justice within the Thomas Harriot College of Arts and Sciences (both packages)

And recorded during the [April 13, 2023](#) meeting, including curricular actions in the following units:

- Department of Interior Design and Merchandising within the College of Health and Human Performance (both consent agenda and regular agenda items)
- School of Communication within the College of Fine Arts and Communication (both consent agenda and regular agenda items)
- Department of Computer Science within the College of Engineering and Technology (both consent agenda and regular agenda items)
- Department of Mathematics within the Thomas Harriot College of Arts and Sciences (both consent agenda and regular agenda items)
- Department of Kinesiology within the College of Health and Human Performance

F. Educational Policies and Planning Committee, John Collins

Curriculum and academic matters acted on and recorded during the [April 14, 2023](#) meeting, including the following items:

- Program revision for Sociology MA in the Department of Sociology within the Thomas Harriot College of Arts and Sciences
- New Accelerated Program BS in Software Engineering/MS in Computer Science in the Department of Computer Science within the College of Engineering and Technology
- New Accelerated Program BS in Software Engineering/MS in Data Science in the Department of Computer Science within the College of Engineering and Technology
- New Accelerated Program BS in Software Engineering/MS in Software Engineering in the Department of Computer Science within the College of Engineering and Technology
- New Accelerated Program BA in History/MA in History in the Department of History within the Thomas Harriot College of Arts and Sciences
- New Graduate Certificate in Applied Data Science in Interdisciplinary Programs within the Thomas Harriot College of Arts and Sciences
- New Undergraduate Certificate in Sexual and Reproductive Health in the Department of Health Education and Promotion within the College of Health and Human Performance
- Program revision for Biology, Biomedicine, and Chemistry PhD in Interdisciplinary Programs within the Thomas Harriot College of Arts and Sciences
- New Minor in Criminality, Law, and Deviance in the Department of Sociology within the Thomas Harriot College of Arts and Sciences
- New Dual Degree in Nursing MSN and Master in Business Administration in the College of Nursing and the College of Business
- New Graduate Certificate in Criminology in the Department of Criminal Justice within the Thomas Harriot College of Arts and Sciences
- New Minor in Criminology in the Department of Criminal Justice within the Thomas Harriot College of Arts and Sciences
- Request to deliver online the Graduate Certificate in Development and Environmental Planning in the Department of Geography, Planning and Environment within the Thomas Harriot College of Arts and Sciences
- Request to deliver online the Master of Arts in Teaching in the Department of Elementary and Middle Grades Education within the College of Education
- New Graduate Certificate in Community College Leadership in the Department of Educational Leadership within the College of Education
- New Graduate Certificate in Higher Education Athletics Leadership in the Department of Educational Leadership within the College of Education

- New Graduate Certificate in Higher Education Leadership in the Department of Educational Leadership within the College of Education
- APR unit response of the Department of Physics

G. General Education and Instructional Effectiveness Committee, Mary Tucker-McLaughlin\*

1. Curriculum and academic matters acted on and recorded during the [March 6, 2023](#) meeting, including:
  - The following transfer credit approvals:
    - General Education Humanities (GE:HU) credit for CLCV (Classical Civilization) 102 from the University of Illinois
    - General Education Natural Sciences (GE:SC) credit for BINF 1101 Bioinformatics and Genomics from UNCC
  - The following removals of General Education Mathematics (GE:MA) credit:
    - MATH 2152 – Engineering Calculus II
    - MATH 2153 – Engineering Calculus III
    - MATH 2173 – Calculus III
  - Approval of Global Diversity (GD) designation for RELI 1000 – Introduction to Religious Studies
2. Curriculum and academic matters acted on and recorded during the [April 17, 2023](#) meeting, including:
  - The following transfer credit approvals:
    - Global Diversity (GD) credit for AHRI 1010 Art Appreciation from UMASS Lowell
    - General Education Fine Arts (GE:FA) credit for The Country of Country Music from Technical University Dortmund Germany
    - General Education Humanities (GE:HU) for Contemporary Refugee Narratives from Technical University Dortmund Germany
    - Domestic Diversity (DD) credit for SOCI 101 from Bunker Hill Community College in Boston
    - Global Diversity (GD) credit for REL 111 World Religions from Bunder Hill Community College in Boston
  - The following designation approvals:
    - Global Diversity (GD) designation for ECON 3323 Costa Rica Ecotourism
    - Global Diversity (GD) designation for ECON 3323 Costa Rice Agriculture Industry
3. Proposed revisions to the Mandatory Statement about Survey of Student Opinion of Instruction (SSOI) (attachment 6).

H. Student Scholarships, Fellowships, and Financial Aid Committee, Ziwei Lin  
Recommendations to University Advancement concerning need-based scholarships (attachment 7).

I. University Environment Committee, Kerry Sewell

1. Statement in Support of Renewable Energy Actions (attachment 8).
2. Formal faculty advice on Allocation of Office Space Regulation (attachment 9).

J. University Athletics Committee, Timm Hackett

1. Updates on:
  - student-athlete safety
  - name, image, and likeness student support and program sustainability
  - Title IX compliance
  - Athletic scholarships by sport  
*(report is for information only)* (attachment 10).

K. Research and Creative Activities Committee, Joi Walker  
Proposed Research Intensive Designation (attachment 11).

L. Committee on Committees, Toyin Babatunde  
Second reading of revised Research and Creative Activities Committee charge (attachment 12).

M. Faculty Governance Committee, Mark Bowler

1. First reading of proposed revisions to *East Carolina University Faculty Manual Part II Faculty Constitution and By-Laws* (attachment 13).
2. Resolution against the February 23, 2023 Revision of UNC System Policy 300.5.1: "Political Activities of Employees" (attachment 14).

N. Distance Education and Learning Technology Committee  
Updates to Instructional Continuity Site (*for information only*)

## **VII. New Business**

Resolution on ECU Labor Acknowledgment (attachment 15)



**Faculty Senate Agenda**  
**April 25, 2023**  
**Attachment 1.**

**ADMISSION AND RETENTION POLICIES COMMITTEE REPORT**  
Update on status of revisions to *East Carolina University Faculty Manual Part VI.,*  
Section II. Academic Integrity

*(no attachment; verbal update)*

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**Faculty Senate Agenda**  
**April 25, 2023**  
**Attachment 2.**

**CALENDAR COMMITTEE REPORT**  
Proposed 2024-2025 Academic Calendars (including Alternate Block Schedules)

## University Academic Calendar - Summer Sessions 2024

**Check the date [Registration for Summer Sessions 2024 begins on the approved calendar for Spring 2024.](#)**

March 22, Friday	Early registration for special populations begins at 1:00 pm.
March 25, Monday	Registration for Summer Sessions 2024 begins.

### First Summer Session 2024

(5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays; 1 day for final examinations)

May 10, Friday	Advising, registration and schedule adjustments
May 13, Monday	Classes begin; schedule adjustments.
May 14, Tuesday	Last day for registration and schedule adjustments (drop / add), by 5:00 pm
May 15, Wednesday	Census Day (Official enrollment count taken at 5:00 pm.)
May 27, Monday	State Holiday (no classes)
June 4, Tuesday	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades, by 5:00 pm; block courses may be dropped only during the first 60% of their regularly scheduled class meetings.
June 11, Tuesday	Survey of Student Opinion of Instruction (SSOI) becomes available.
June 17, Monday	Last day for graduate students to submit work for removal of incompletes given during First Summer Session 2023
June 17, Monday	Classes end; last day for Survey of Student Opinion of Instruction (SSOI); last day for submission of grade replacement requests.
June 18, Tuesday	Final Examinations
June 21, Friday	Grades due at 8:00 am

### Second Summer Session 2024

(5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays; 1 day for final examinations)

June 19, Wednesday	Advising, registration and schedule adjustments
June 20, Thursday	Classes begin; schedule adjustments.
June 21, Friday	Last day for registration and schedule adjustments (drop / add), by 5:00 pm
June 24, Monday	Census Day (Official enrollment count taken at 5:00 pm.)
July 4, Thursday	State Holiday (no classes)
July 12, Friday	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades, by 5:00 pm; block courses may be dropped only during the first 60% of their regularly scheduled class meetings.
July 19, Friday	Survey of Student Opinion of Instruction (SSOI) becomes available.
July 25, Thursday	Last day for graduate students to submit work for removal of incompletes given during Second Summer Session 2023
July 25, Thursday	Classes end; last day for Survey of Student Opinion of Instruction (SSOI); last day for submission of grade replacement requests.
July 26, Friday	Final Examinations
July 30, Tuesday	Grades due at noon

### Eleven-Week Summer Session 2024

(10 Mondays, 10 Tuesdays, 10 Wednesdays, 10 Thursdays, 10 Fridays; 1 day for final examinations)

May 10, Friday	Advising, registration and schedule adjustments
May 13, Monday	Classes begin; schedule adjustments.
May 14, Tuesday	Last day for registration and schedule adjustments (drop / add), by 5:00 pm
May 15, Wednesday	Census Day (Official enrollment count taken at 5:00 pm.)
May 27, Monday	State Holiday (no classes)
June 18 - 19, Tuesday - Wednesday	Mid-Summer Break
June 26, Wednesday	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades, by 5:00 pm; block courses may be dropped only during the first 60% of their regularly scheduled class meetings.
July 4, Thursday	State Holiday (no classes)
July 19, Friday	Survey of Student Opinion of Instruction (SSOI) becomes available.
July 25, Thursday	Last day for graduate students to submit work for removal of incompletes given during the Eleven-week Summer Session 2023
July 25, Thursday	Classes end; last day for Survey of Student Opinion of Instruction (SSOI); last day for submission of grade replacement requests.
July 26, Friday	Final Examinations
July 30, Tuesday	Grades due at noon

## University Academic Calendar - Fall Semester 2024

(Actual Class Days: 14 Mondays, 14 Tuesdays, 14 Wednesdays, 14 Thursdays, 14 Fridays)

**Check the date [Registration for Fall Semester 2024 begins on the approved calendar for Spring 2024.](#)**

March 22, Friday	Early registration for special populations begins at 1:00 pm.
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March 25, Monday	Registration for Fall Semester 2024 begins.
August 16, Friday	Faculty Convocation at 9:00 am; Faculty Meetings
August 16, Friday	Advising, registration and schedule adjustments
August 19, Monday	Classes begin; schedule adjustments.
August 23, Friday	Last day for registration and schedule adjustments (drop / add), by 5:00 pm
August 30, Friday	Census Day (Official enrollment count taken at 5:00 pm.)
September 2, Monday	State Holiday (no classes)
October 5 - 8, Saturday - Tuesday	Fall Break -- Classes resume at 8:00 am Wednesday, October 9.
October 21 - 25, Monday - Friday	Advising for Spring Semester 2025
October 28, Monday	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades, by 5:00 pm; block courses may be dropped only during the first 60% of their regularly scheduled class meetings.
November 1, Friday	Early registration for special populations begins at 1:00 pm.
November 4, Monday	Registration for Spring Semester 2025 begins.
November 5, Tuesday	Election Day / Civic Engagement Day
November 20, Wednesday	Survey of Student Opinion of Instruction (SSOI) becomes available.
November 21, Thursday	Last day for undergraduate students to submit work for removal of incompletes given during Spring or Summer Sessions 2024
November 27 - December 1, Wednesday - Sunday	Thanksgiving Break -- Classes resume at 8:00 am Monday, December 2.
December 2, Monday	Last day for graduate students to submit work for removal of incompletes given during Fall Semester 2023
December 2, Monday	Classes end; last day for Survey of Student Opinion of Instruction (SSOI); last day for submission of grade replacement requests.
December 3, Tuesday	Reading Day
December 4, Wednesday	Final Examinations begin.
December 11, Wednesday	Exams for Fall Semester end.
December 13, Friday	Commencement
December 13, Friday	Grades due at 4:30 pm

## Final Examinations Schedule - Fall Semester 2024

There will be no departure from the posted schedule, except as noted below: All examinations for one credit hour classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes. Clinical and non-traditional class schedules, including graduate level courses, may also adopt a modified examination schedule as required. A final course meeting during the exam period is required in order to satisfy the 750 contact minutes per credit hour required by the University of North Carolina Office of the President. Department Chairs are responsible for monitoring adherence to scheduled examination requirements.

Classes beginning 6:00 pm or later are considered night classes. Examinations in classes meeting one night a week will be held at 7:30-10:00 pm on the first night of their usual meeting during the examination period (December 4 - 11). Examinations in classes meeting two or more nights a week and beginning before 8:00 pm will be held at 7:30-10:00 pm on the first night of their usual meeting during the examination period (December 4 - 11). Examinations in classes meeting two or more nights a week and beginning at or after 8:00 pm will be held at 7:30-10:00 pm on the second night of their usual meeting during the examination period (December 4 - 11).

Distance education classes should give their final examinations in a timely fashion to allow submitting grades in time. Classes beginning on the half hour or meeting longer than one hour will have their final examination at the time determined by the hour during which the classes begin (e.g., 9:30-11:00 am TTh classes will follow the examination schedule of the 9:00 am TTh classes; 8:00-10:00 am MWF classes will follow the examination schedule of the 8:00 am MWF classes).

Common examinations, including DE sections, will be held according to the following schedule:

FREN 1001, 2003, SPAN 1001, 2004, GERM 1001	5:00 - 7:30 Friday, December 6
FREN 1002, SPAN 1002, 2003, GERM 1002	5:00 - 7:30 Monday, December 9
MATH 0045, 1064	5:00 - 7:30 Wednesday, December 11

Time and days class regularly meets	Time and day of final examination
8:00 MWF	8:00 - 10:30 Friday, December 6
8:00 TTh	8:00 - 10:30 Monday, December 9
9:00 MWF	8:00 - 10:30 Thursday, December 5
9:00 TTh (9:30)	8:00 - 10:30 Tuesday, December 10
10:00 MWF	8:00 - 10:30 Wednesday, December 4
10:00 TTh	8:00 - 10:30 Wednesday, December 11
11:00 MWF	11:00 - 1:30 Friday, December 6
11:00 TTh	11:00 - 1:30 Monday, December 9
12:00 MWF	11:00 - 1:30 Thursday, December 5
12:00 TTh (12:30)	11:00 - 1:30 Tuesday, December 10
1:00 MWF	11:00 - 1:30 Wednesday, December 4
1:00 TTh	11:00 - 1:30 Wednesday, December 11
2:00 MWF	2:00 - 4:30 Friday, December 6
2:00 TTh	2:00 - 4:30 Monday, December 9
3:00 MWF (3:30)	2:00 - 4:30 Thursday, December 5
3:00 TTh (3:30)	2:00 - 4:30 Tuesday, December 10
4:00 MWF	2:00 - 4:30 Wednesday, December 4
4:00 TTh	2:00 - 4:30 Wednesday, December 11
5:00 MWF (5:30)	5:00 - 7:30 Thursday, December 5
5:00 TTh (5:30)	5:00 - 7:30 Tuesday, December 10

## ALTERNATE BLOCK SCHEDULING

### Fall Semester 2024

<b>BLOCK 1</b>	
August 16, Friday	Advising, registration, and schedule adjustments.
August 19, Monday	Classes begin; schedule adjustments.
August 21, Wednesday	Last day for registration and schedule adjustments (drop/add), by 5:00 p.m.
September 2, Monday	State Holiday.
September 16, Monday	Last day for undergraduate and graduate students to withdraw from Block 1 courses by 5:00 p.m.
September 26, Thursday	Survey of Student Opinion of Instruction (SSOI) becomes available
October 3, Thursday	Classes end.
October 5-8 Saturday-Tuesday	Fall Break
October 9, Wednesday	Grades due at 8:00 am

	<b>BLOCK 2</b>
October 9, Wednesday	Classes begin; schedule adjustments.
October 11, Friday	Last day for registration and schedule adjustments (drop/add), by 5:00 p.m.
November 7, Thursday	Last day for undergraduate and graduate students to withdraw from Block 2 courses by 5:00 p.m.
November 18, Monday	Survey of Student Opinion of Instruction (SSOI) becomes available
November 25, Monday	Classes end.
November 27-Dec 1 <sup>st</sup> Wednesday-Sunday	Thanksgiving break
December 13, Friday	Grades due at 4:30 pm

- 1. Classes meet four days a week, Monday through Thursday (27 class meetings)**
- 2. Class length is one hour and twenty-five minutes (1:25)**
- 3. No final exam period. Final exam is on the last day of class**

## University Academic Calendar - Spring Semester 2025

(Actual Class Days: 14 Mondays, 15 Tuesdays, 14 Wednesdays, 14 Thursdays, 13 Fridays;  
Effective Class Days: 14 Mondays, 14 Tuesdays, 14 Wednesdays, 14 Thursdays, 14 Fridays)

November 8, Friday	Early registration for special populations begins at 1:00 pm.
November 11, Monday	Registration for Spring Semester 2025 begins.
January 10, Friday	Advising, registration and schedule adjustments
January 13, Monday	Classes begin; schedule adjustments.
January 17, Friday	Last day for registration and schedule adjustments (drop / add) by 5:00 pm
January 20, Monday	State Holiday (no classes)
January 27, Monday	Census Day (Official enrollment count taken at 5:00 pm.)
March 9 - 16, Sunday - Sunday	Spring Break -- Classes resume at 8:00 am Monday, March 17.
March 17 - 21, Monday - Friday	Advising for Summer Sessions and Fall Semester 2025
March 27, Thursday	Last day for undergraduate and graduate students to withdraw from term-length courses or withdraw from school without grades, by 5:00 pm; block courses may be dropped only during the first 60% of their regularly scheduled class meetings.
March 28, Friday	Early registration for special populations begins at 1:00 pm.
March 31, Monday	Registration for Summer Sessions and Fall Semester 2025 begins.
April 16, Wednesday	Survey of Student Opinion of Instruction (SSOI) becomes available.
April 17, Thursday	Last day for undergraduate students to submit work for removal of incompletes given during Fall 2024
April 18 - 19, Friday - Saturday	State Holiday (no classes)
April 29, Tuesday	Last day for graduate students to submit work for removal of incompletes given during Spring Semester 2024

April 29, Tuesday	State holiday makeup day; classes which would have met on Friday, April 18 will meet on this day so there will be effectively the same number of Fridays and Tuesdays as every other weekday during the semester. Tuesday classes will not meet.
April 29, Tuesday	Classes end; last day for Survey of Student Opinion of Instruction (SSOI); last day for submission of grade replacement requests.
April 30, Wednesday	Reading Day
May 1, Thursday	Final Examinations begin.
May 8, Thursday	Exams for Spring Semester end.
May 9, Friday	Commencement
May 12, Monday	Grades due at 12 pm

## Final Examinations Schedule - Spring Semester 2025

There will be no departure from the posted schedule, except as noted below: All examinations for one credit hour classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes. Clinical and non-traditional class schedules, including graduate level courses, may also adopt a modified examination schedule as required. A final course meeting during the exam period is required in order to satisfy the 750 contact minutes per credit hour required by the University of North Carolina Office of the President. Department Chairs are responsible for monitoring adherence to scheduled examination requirements.

Classes beginning 6:00 pm or later are considered night classes. Examinations in classes meeting one night a week will be held at 7:30-10:00 pm on the first night of their usual meeting during the examination period (May 1 - 8). Examinations in classes meeting two or more nights a week and beginning before 8:00 pm will be held at 7:30-10:00 pm on the first night of their usual meeting during the examination period (May 1 - 8). Examinations in classes meeting two or more nights a week and beginning at or after 8:00 pm will be held at 7:30-10:00 pm on the second night of their usual meeting during the examination period (May 1 - 8).

Distance education classes should give their final examinations in a timely fashion to allow submitting grades in time. Classes beginning on the half hour or meeting longer than one hour will have their final examination at the time determined by the hour during which the classes begin (e.g., 9:30-11:00 am TTh classes will follow the examination schedule of the 9:00 am TTh classes; 8:00-10:00 am MWF classes will follow the examination schedule of the 8:00 am MWF classes).

Common examinations, including DE sections, will be held according to the following schedule:

FREN 1001, 2003, SPAN 1001, 2004, GERM 1001	5:00 - 7:30 Tuesday, May 6
FREN 1002, SPAN 1002, 2003, GERM 1002	5:00 - 7:30 Thursday, May 1
MATH 0045, 1064	5:00 - 7:30 Monday, May 5

Time and days class regularly meets	Time and day of final examination
8:00 MWF	8:00 - 10:30 Monday, May 5
8:00 TTh	8:00 - 10:30 Tuesday, May 6
9:00 MWF	8:00 - 10:30 Friday, May 2
9:00 TTh (9:30)	8:00 - 10:30 Wednesday, May 7
10:00 MWF	8:00 - 10:30 Thursday, May 1
10:00 TTh	8:00 - 10:30 Thursday, May 8
11:00 MWF	11:00 - 1:30 Monday, May 5
11:00 TTh	11:00 - 1:30 Tuesday, May 6
12:00 MWF	11:00 - 1:30 Friday, May 2
12:00 TTh (12:30)	11:00 - 1:30 Wednesday, May 7
1:00 MWF	11:00 - 1:30 Thursday, May 1
1:00 TTh	11:00 - 1:30 Thursday, May 8

2:00 MWF	2:00 - 4:30 Monday, May 5
2:00 TTh	2:00 - 4:30 Tuesday, May 6
3:00 MWF (3:30)	2:00 - 4:30 Friday, May 2
3:00 TTh (3:30)	2:00 - 4:30 Wednesday, May 7
4:00 MWF	2:00 - 4:30 Thursday, May 1
4:00 TTh	2:00 - 4:30 Thursday, May 8
5:00 MWF (5:30)	5:00 - 7:30 Friday, May 2
5:00 TTh (5:30)	5:00 - 7:30 Wednesday, May 7

### ALTERNATE BLOCK SCHEDULING

#### Spring Semester 2025

	<b>BLOCK 1</b>
January 10, Friday	Advising, registration, and schedule adjustments.
January 13, Monday	Classes begin; schedule adjustments.
January 15, Wednesday	Last day for registration and schedule adjustments (drop/add), by 5:00 p.m.
January 20, Monday	State Holiday.
February 10, Monday	Last day for undergraduate and graduate students to withdraw from Block 1 courses by 5:00 p.m.
February 20, Thursday	Survey of Student Opinion of Instruction (SSOI) becomes available
February 27, Thursday	Classes end.
March 5, Wednesday	Grades due at 8:00 am.
	<b>BLOCK 2</b>
March 3, Monday	Classes begin; schedule adjustments.
March 5, Wednesday	Last day for registration and schedule adjustments (drop/add), by 5:00 p.m.
March 9 - March 16, Sunday - Sunday	Spring Break – Classes resume at 8:00am Monday, March 17
April 7, Monday	Last day for undergraduate and graduate students to withdraw from Block 2 courses by 5:00 p.m.
April 16, Wednesday	Survey of Student Opinion of Instruction (SSOI) becomes available
April 23, Wednesday	Classes end.
May 12, Monday	Grades due at noon

- 1. Classes meet four days a week, Monday through Thursday (27 class meetings)**
- 2. Class length is one hour and twenty-five minutes (1:25)**
- 3. No final exam period. Final exam is on the last day of class**

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**Faculty Senate Agenda**  
**April 25, 2023**  
**Attachment 3.**

**CALENDAR COMMITTEE REPORT**  
Proposed 2023-2024 Student Application/Processing Calendar

**2023-2024 Student Application/Processing Calendar**

Important tuition and fees deadlines are posted on the University Cashier's website by academic term:  
<https://financialservices.ecu.edu/student-financial-services/cashiers-office/tuition-fees/>

<b>First Summer 2023</b>	
May 1, Monday	Graduate School application deadline for Summer 1 (please check specific programs for their deadline)
May 1, Monday	Last day to apply for graduation for Summer
July 14, Friday	Last day to submit a thesis or dissertation for Summer graduation
<b>Second Summer 2023</b>	
May 1, Monday	Last day to apply for graduation for Summer
June 15, Thursday	Graduate School application deadline for Summer 2 (please check specific programs for their deadline)
July 14, Friday	Last day to submit a thesis or dissertation for Summer graduation
<b>11 Week Summer 2023</b>	
May 1, Monday	Last day to apply for graduation for Summer
May 1, Monday	Graduate School application deadline for Summer 11 week (please check specific programs for their deadline)
July 14, Friday	Last day to submit a thesis or dissertation for Summer graduation
<b>Fall Semester 2023</b>	
August 1, Tuesday	Graduate School application deadline for Fall (please check specific programs for their deadline)
September 15, Friday	Last day to apply for graduation for Fall
November 24, Friday	Last day to submit a thesis or dissertation for Fall graduation
<b>Spring Semester 2024</b>	
December 15, Friday	Graduate School application deadline for Spring (please check specific programs for their deadline)
February 1, Thursday	Last day to apply for graduation for Spring
April 12, Friday	Last day to submit a thesis or dissertation for Spring graduation

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**Faculty Senate Agenda**  
**April 25, 2023**  
**Attachment 4.**

**CALENDAR COMMITTEE REPORT**  
 Proposed Abridged Academic Calendar for 2026-2027

**2026-2027 Abridged University Academic Calendars**

**Summer Sessions 2026**

<b>First Summer Session</b>		<b>Second Summer Session</b>	
May 18, Monday	Classes begin.	June 25, Thursday	Classes begin.
May 25, Monday	State Holiday (no classes)	July 3, Friday	State Holiday (no classes)
June 22, Monday	Classes end.	July 30, Thursday	Classes end.
June 23, Tuesday	Final Examinations	July 31, Friday	Final Examinations
<b>Eleven-week Summer Session</b>			
May 18, Monday	Classes begin.		
May 25, Monday	State Holiday (no classes)		
June 23 - 24, Tuesday - Wednesday	Mid-Summer Break		
July 3, Friday	State Holiday (no classes)		
July 30, Thursday	Classes end.		
July 31, Friday	Final Examinations		

**Fall Semester 2026**

August 17, Monday	Classes begin.
September 7, Monday	State Holiday (no classes)
October 3 - 6, Saturday - Tuesday	Fall Break
November 25 – November 29, Wednesday - Sunday	Thanksgiving Break
November 30, Monday	Classes end.
December 11, Friday	Commencement

**Spring Semester 2027**

January 11, Monday	Classes begin.
January 18, Monday	State Holiday (no classes)
March 7 - 14, Sunday - Sunday	Spring Break
March 26-27, Friday - Saturday	State Holiday (no classes)
April 27, Tuesday	Classes end.
May 7, Friday	Commencement



**CALENDAR COMMITTEE REPORT**  
Recommendation concerning changes to timing of Winter Break

Summary of the Calendar Committee 2022 Survey

A survey was distributed to faculty and staff to solicit feedback about potentially altering future academic calendars in 2022. Proposed changes included shortening the summer session calendars, pushing the start of spring semester, and having a longer winter break period in place. A total of 833 responses were received with faculty representing the largest percentage of respondents (77.67%).

The results of the survey convey a high degree of disagreement regarding if and how the calendar should be adjusted. Based on responses received, there were three main areas of concern surrounding changes to the calendar. First, some respondents were strongly opposed to shortening of the summer calendar as it would negatively impact both teaching responsibilities and the student experience for professional programs. Also, there was some expressed opposition based on administrative needs for financial aid and building management services that depend on the existing summer schedule. Second, another set of respondents were supportive and expressed a desire to have a longer winter break with the intent to either spend more time with family or develop short winter courses before the start of the spring semester. This would result, however, in shortening the summer calendar or decreasing the time between semesters. Finally, a third set of comments simply expressed challenges with the calendar and parental/family responsibilities. Many expressed a specific desire to align the ECU spring break period with that of Pitt County Schools and Pitt Community College. These comments were not prompted within the survey and were unsolicited comments.

At this time the Committee does not propose any changes to the calendar that would alter the number of weeks or days within the summer calendar or winter break. However, the Committee is open to have discussions with Pitt County Schools and Pitt Community College to attempt to align calendars in order to address the unsolicited comments received during the survey related to parental/family concerns.

**GENERAL EDUCATION AND INSTRUCTIONAL EFFECTIVENESS COMMITTEE REPORT**  
Proposed revisions to the Mandatory Statement about  
Survey of Student Opinion of Instruction (SSOI)

The Committee has been considering ways to promote the SSOI to students, and they have approved a script for a video that will be offered in the communications sent out to students about the survey. The Committee voted to revise the text as shown below, and also recommend that the use/recitation of the statement not be mandatory.

Additions in **bold** and deletions in ~~strikethrough~~.

**Mandatory** Statement about Survey of Student Opinion of Instruction (SSOI), **as follows:**

Faculty members who have students in face-to-face classes will set aside 15 minutes of time in class for students to complete the SSOI on their digital devices.

~~In face-to-face classes, faculty members will read the following statement to students and leave the room.~~ **For all classes the following statement will be shared with students during the evaluation process.**

*“The purpose of the Survey of Student Opinion of Instruction (SSOI) is to provide the faculty member feedback from students about the strengths and weaknesses of both the course and the instructor.”*

*Your survey responses will be processed confidentially. Your name and ID will not appear in ~~the report of~~ the results. Your instructor will not see the survey results until two weeks after the term closes (after your final exam and after grades are posted).*

*The ~~statistical~~ numerical results of the survey will be provided to the instructor and to the instructor’s department chair or school director and dean. These results will be used as one of the ways to evaluate and improve teaching effectiveness.*

*Your comments will be provided to the instructor only. ~~The instructor will receive them verbatim and will use them to improve the quality of instruction.~~ If you do not wish to be recognized by your comments, **please** do not include your name or other identifying information.*

*The survey is not an appropriate mechanism to bring forward **If you have** a complaint ~~against~~ **regarding** a faculty member or a university employee involving a serious violation of university norms or policies, **please address**. ~~Such serious issues should be addressed~~ directly with the department chair, **the dean of students**, or other appropriate university authority.\**

*For information about **filing complaints** ~~types of grievances~~ and their possible informal and formal resolution, please visit the Student Grievances and Inquiries section on the Dean of Students web page or contact the Dean Students via e-mail ([dos@ecu.edu](mailto:dos@ecu.edu)), phone (252-328-9297), or in person at 125 Umstead Hall.\*”*

~~Faculty members teaching DE classes will prominently display the statement on their course site and will announce the availability and the importance of the SSOI at least once during the period the survey is available.~~

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**Faculty Senate Agenda  
April 25, 2023  
Attachment 7.**

**STUDENT SCHOLARSHIPS, FELLOWSHIPS, AND FINANCIAL AID REPORT**  
Recommendation to University Advancement concerning need-based scholarships

Regarding need-based and merit-based scholarships, this committee recommends that university advancement officers include the possibility of need-based scholarship offers in their discussions with donors.

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**Faculty Senate Agenda  
April 25, 2023  
Attachment 8.**

**UNIVERSITY ENVIRONMENT COMMITTEE REPORT**  
Statement in Support of Renewable Energy Actions

**Statement by the  
ECU University Environment Committee  
A Faculty Senate Committee**

**In Support of Renewable Energy Actions**

**Spring 2023**

The attack on the country of Ukraine by its eastern neighbor, Russia, accompanied by a strain on fossil fuel supplies from Russia to the United States and other nations, has given new urgency to the need for reliable, renewable energy.

Notwithstanding this geopolitical crisis, a growing number of global, national, and local leaders are now championing the need to move beyond fossil fuels to stem their detrimental effects on our planet. Climate change is both an environmental and humanitarian crisis. According to the UN Intergovernmental Panel on Climate Change (IPCC), “climate change is causing dangerous disruption in nature and is affecting billions of people, stressing the urgency to act.” The most recent report is here: <https://www.ipcc.ch/report/ar6/wg3/>

As ECU hires its next Energy Manager, the University Environment Committee calls upon ECU to be proactive in moving its campuses away from dependence on fossil fuels.

**We suggest prioritizing two general measures:**

- Investing in renewable energy for campus buildings, which may include solar, geothermal, and/or wind sources.
- Divesting endowment investments in the fossil fuel industries, proactively paired with a re-investment strategy based on criteria that reflect ECU’s values.

**Why?**

- Such measures are consistent with the values of ECU. This includes our mission statement to discover new knowledge and innovations to support a thriving future for eastern North Carolina and beyond.

- ECU is in a region that is particularly vulnerable to climate change and has seen growing frequency of intense storms, sea-level rise, and beach erosion. In fact, ECU's footprint includes its Outer-Banks Integrated Coastal Programs campus.
- Given this environmental vulnerability, investing in renewable energy infrastructure is a form of risk management that would result in mitigating damage and loss of power to buildings where millions of dollars of research projects are housed.
- Currently, there are investment portfolios that demonstrate that it is profitable to move investments from fossil fuels to renewables.
- Purchased electricity remains the largest source of greenhouse gas emissions for ECU, accounting for roughly 40% of ECU's total carbon footprint. Investment in solar power and other renewable energy sources for ECU would help reduce ECU's total carbon footprint ([Link](#)).
- The 2021 Bipartisan Infrastructure Deal by the U.S. Congress prioritizes green energy. It will provide more than \$65 billion for clean energy transmission and the electric grid.
- The 2021 passage of House Bill 951, Energy Solutions for North Carolina, has the goal of reducing carbon emissions by 50% by the year 2030 and moving to carbon neutrality by 2050. Utility companies will be required to increase their dependence on solar power.
- The [U.S. Energy Information Administration](#) predicts that energy rates will continue to rise over the next several years, owing to increased volatility in fossil fuel prices. As the [most affordable](#) energy source, solar energy offers a "safe return on investment with the system generating free energy, offsetting initial cost of going solar, as well as reducing utility costs" ([Link](#)).
- Transitioning to green energy would significantly improve ECU's energy autonomy and self-reliance, offering protection from external disruptions such as power outages, especially in case of emergencies. Having access to uninterrupted power even while the power grid is being restored would vastly improve ECU's emergency preparedness.
- Visible, demonstrated commitment to environmental sustainability and clean energy would generate good will and positive press in the local community and vastly improve ECU's brand image, potentially attracting students and increasing enrollment. This is particularly noteworthy, considering the [clear preference for green energy among younger generations](#). According to the Princeton Review's 2022 Hopes and Worries Survey Report, 74% of prospective college students say that a college's environmental commitment would affect their decision. <https://www.princetonreview.com/college-rankings/college-hopes-worries>
- Faculty at ECU report that a growing number of incoming students express that they experience climate change anxiety.

#### **Aspirational Campuses Taking the Lead:**

- [UNC-Asheville](#) has added solar arrays to several buildings along with ground source heat pump heating.
- [Boston University](#) is phasing out investments in oil and natural gas companies. Investments will be focused on fossil-free energy production companies. Additionally, the divestment is paired with the development and implementation of a comprehensive Climate Action Plan aimed at positioning the University to have net-zero carbon emissions by 2040.
- [Butte College](#) (CA) became the nation's first college campus to become "grid positive," meaning that the college generated more electricity than it consumed, thanks to 25,000 solar panels installed since 2005.
- [Arizona State University](#) generates the most solar energy of any college nationwide, producing enough solar energy to meet nearly half of its peak daytime energy demand.

#### **Measures to Consider:**

- Prioritize the installation of solar panels for ECU buildings that could potentially become energy self-sufficient. For example, both the Integrated Coastal Programs building and the East Campus Student Center have rooftops designed to accommodate solar.
- Craft a strategy for buildings with more major power needs such as medical buildings, and research lab-intensive buildings, which may need to remain dependent on external power sources.

- Given that this dependency is likely to continue, advocate for the Greenville Utilities Commission to establish policies that are more friendly to solar energy for residential and commercial customers. Currently, Greenville Utilities Commission has policies that prevent businesses and homeowners from investing in solar. For example, GUC
  - charges fees for connecting the customer’s system to the GUC grid, and
  - buys solar power back from customers for a lower amount than the amount they sell energy for.
- Add other forms of energy efficiency to new and existing buildings.
- Meet with financial advisors who are conversant with portfolio divestments to consider divesting a proportion of the endowment from fossil fuel companies, while keeping a competitive portfolio. Create criteria for re-investment in renewable energy companies and businesses that reflect ECU’s values. For a ranking of fossil fuel companies based on their commitment to renewables, please see The Climate Science List by Barnard University ([https://barnard.edu/sites/default/files/inline-files/ClimateScienceList\\_12-2-19.pdf](https://barnard.edu/sites/default/files/inline-files/ClimateScienceList_12-2-19.pdf))
- Publicize these measures as central to ECU’s forward-looking mission.

## Faculty Senate Agenda

April 25, 2023

Attachment 9.

### UNIVERSITY ENVIRONMENT COMMITTEE REPORT

#### Formal faculty advice on Allocation of Office Space Regulation

Following the University Environment Committee’s review of the document, there are no suggested revisions to the revisions being proposed. The University Environment Committee did note that the description of the work of the University Space Committee and that of the Space Allocation Committee may lead to a perception of significant overlap in their work, with potential for redundancy.

Allocation of Office Space

REG # **(List POL, REG RULE and leave #blank. To be done by Legal)**

PRR General Subject Matter **(Leave blank. To be done by Legal)**

[Print-friendly version](#) 

**(Print-Friendly version is a word version of this template available for downloading)**

**Formal faculty advice on the Allocation of Office Space Regulation, as follows:**

Following the University Environment Committee’s review of the document, there are no suggested revisions to the revisions being proposed. The University Environment Committee did note that the description of the work of the University Space Committee and that of the Space Allocation Committee may lead to a perception of significant overlap in their work, with potential for redundancy.

**Authority:** Chancellor

**History:** TBD

**Related Policies:** Allocation of University Space Regulation (REG07.30.01)

[Allocation of University Space | Version 1 \(Current Version\) | Policies, Rules and Regulations \(ecu.edu\)](#)

**Additional References:** University Flexible Work Arrangement and Remote Work Regulation – Interim

[University Flexible Work Arrangement and Remote Work Regulation | Version 1 \(Current Version\) | Policies, Rules and Regulations \(ecu.edu\)](#)

**Contact for Info:** Associate Director of Space Planning, 252-737-4347

1. Introduction

- 1.1. Space is a limited University resource and, consequently, it must be managed responsibly and in a way that promotes the advancement of the University's mission and strategic priorities. Flexibility needs to be maintained to address changes in function, curricula, programs, and technologies. Accordingly, a comprehensive framework for assignment and management of space, including office space, has been established to achieve best utilization and respond to current and emerging needs. This document provides general guidelines for the allocation of office space to the units within all the divisions on campus. For the purpose of this regulation, "office space" is defined as a room allocated to an employee in order to support the University's academic (instructional and research), administrative, and service functions.
- 1.2. The university adheres to all space request and assignment policies established by the University of North Carolina System Office and by East Carolina University. Final authority for department office assignments, approvals, and processes resides with and are at the discretion of the Chancellor. All department space allocations and assignments are subject to availability. The department space allocation and assignment expectation will be made based on university priorities, reflect responsible space stewardship, and use transparent, consistent, and straightforward methodologies. Any added resources will first be allocated to nondiscretionary space needs and then to discretionary department space needs.
2. Space Allocation Governing Bodies
  - 2.1. University Space Committee (USC): In accordance with REG 07.30.01, the Chancellor delegates authority to the University Space Committee (USC) to approve all allocations of existing university space, while maintaining ultimate authority for the allocation of all university resources.
  - 2.2. Space Allocation Committee (SAC): Is responsible for reviewing all requests for new space, reallocation of current and future space, and/or change in use of space for all campus buildings (with the following exception: student residences which is under the purview of Student Affairs) and providing related recommendations to the USC. The primary focus of the SAC is to consider the space needs of the University and transact space assignment and allocation requests in the context of the mission of the University and its institutional priorities and strategic needs; individual programs, units, and stakeholder groups; and the campus community. The SAC is responsible for overseeing trends and efficiency metrics associated with campus space scheduling and usage. To assist in addressing competing and conflicting space demands, a series of space allocation guiding principles are provided in Section 3 of this Regulation.
3. Principles
  - 3.1. Faculty and staff office space, like all space, is University property that will be allocated to a given unit, as available, in a manner that best advances University priorities. No unit "owns" the allocated space; therefore, allocated space can be reassigned to another unit in response to the University's needs and priorities.
  - 3.2. Office space, like all University resources, should be deployed in the most efficient and effective manner to best serve programmatic and strategic goals. Shared office and open office arrangements are encouraged to increase efficiencies.
  - 3.3. Responsibility for assignment and reassignment of office space will follow divisional hierarchy. Each unit should manage its office space needs within the space allocated. Unit heads (deans, chairs, directors) have the responsibility to address office space needs within their respective units. It is the responsibility of the department chair or director to know the process for submitting a work order regarding space related requests. Contact Institutional Planning, Assessment, and Research (IPAR) for current work order procedures.
  - 3.4. Unoccupied office space due to relocation or downsizing reverts to the university space inventory. A decision as to occupancy of the vacated space will be reviewed by the USC to maximize efficiencies in line with the strategic direction of the University.
  - 3.5. As a rule, offices in campus facilities funded by auxiliary sources – most notably student fees – shall be given usage priority by those designated funding sources and constituencies.
4. Guidelines for Allocation of Office Space
  - 4.1. In general, the office space allocation priorities are as follows:
    - 4.1.1. Tenured, tenure-track, full time non-tenure track and research faculty and unit full-time staff requiring a high level of privacy for working on confidential matters or meeting with students, staff and others are granted a private office.
    - 4.1.2. Active adjunct, visiting and part-time faculty and unit part-time staff represented by a .65 FTE and higher may be granted a private office, if the assignment is for .65 FTE and under, a shared office allocation should be assigned.
  - 4.2. Offices may be private, shared, open, or in cubicles as appropriate and available and will be assigned based on need, availability, and suitability.

- 4.3. Assignment of multiple offices for faculty and staff is not allowed unless there is a demonstrated need. Under such circumstances, a faculty or staff member may be assigned a secondary office (ideally in a shared arrangement), provided it is not located in the same building as the primary office. All decisions related to multiple offices will be made on a case-by-case basis and require the approval of the appropriate Vice Chancellor or Dean, as applicable based on the requestor, in consultation with the University Space Committee.
  - 4.4. Post-doctoral scholars, graduate students and part-time faculty and staff are typically assigned office space in a shared office arrangement; or an exception may be warranted for a private office should the assignment follow the FTE criteria outlined in 4.1.2.
  - 4.5. Emeritus/retired faculty and staff may be provided shared offices, if space is available within a unit, if they remain engaged in unit activities. These shared offices are intended to allow an individual to maintain contact with the unit, discipline, and colleagues. An emeritus/retired faculty or staff member actively engaged in teaching or research may retain a private office if serving in a leadership capacity.
    - 4.5.1. Emeritus/retired faculty members, teaching online courses only, are not to have a private office. A shared office may be provided if space is available.
  - 4.6. Assignment of private office space for any employee that has an approved Alternate Work Location schedule of 60% or greater is not allowed (i.e. Flexible Work Arrangement Agreement on file with the Human Resources Offices where three or more days of a typical work week occur at the employee's alternate work location). If the Unit Head deems that an office is needed, approval from the appropriate Division Vice Chancellor is required.
    - 4.6.1. Shared office space will be allocated to an employee needing office space for those days when an employee is observing on-campus work arrangements outlined in their Flexible Work Arrangement Agreement, (i.e., when 40% or less of a typical work week is on-campus).
  - 4.7. Each unit should ensure that all offices are occupied. When offices are left unoccupied and/or under-utilized for a period longer than six months, the unit may be required to provide a justification for maintaining use of the space.
  - 4.8. When possible, if units desire to consolidate their space assignments for reasons of academic interaction and administrative efficiency, a feasibility study will be conducted by Campus Space Planning. When available, contiguous spaces will be provided; however, proximity cannot be guaranteed depending upon the space and financial resources available at any given time.
  - 4.9. Periodic evaluation of office space allocation should be made by the unit head to ensure that all office space is being used to maximum functionality and efficiency. In addition, Campus Space Planning will perform space audits to confirm efficiencies of use. Space audits are done on an annual rotation; however, impromptu space audits can occur should the need arise.
    - 4.9.1. If a space audit reveals questions as to efficiency of use, the unit head will be notified in writing; it will be the unit head's responsibility to provide written justification as to the need for continued allocation.
  - 4.10. To support an accurate and complete record of space allocations, units will verify office allocations to Campus Space Planning via the work order system, when personnel occupy or vacate an office.
    - 4.10.1. ECU employees should maintain accurate contact information in the ECU system of record (i.e. Banner Self Service). This provides accurate employee location and contact information in the event of emergency.
  - 4.11. Office space may not be assigned to non-campus organizations without prior approval from the appropriate division head and the Office of the Provost and Senior Vice Chancellor for Academic Affairs. Non-campus organizations for the purpose of this regulation are defined as entities in which legal affiliation with the University is unfounded.
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## **UNIVERSITY ATHLETICS COMMITTEE REPORT**

Updates on:

- student-athlete safety
- name, image, and likeness student support and program sustainability
- Title IX compliance
- Athletic scholarships by sport

### **1) Student-Athlete Safety**

#### **NCAA Transformational Committee — Health and Safety – June 2023 Vote**

**Mental Health** — Establishment of a membership expectation that Division I institutions must provide a pathway for full-time clinical services of a licensed mental health professional dedicated to serving student-athletes to meet the mental health services membership expectation.

**Review of Physical and Mental Health, Safety, and Performance Support Services** — Require schools to regularly review physical and mental health, safety, and performance support services, which may be overseen or facilitated by a conference office.

**Coverage of Athletic Activity** – Medical personnel with training in the diagnosis, treatment, and initial management of acute concussion and other injuries must be present at all NCAA practices and competitions for the following ECU-sponsored sports: baseball, basketball, diving, football, lacrosse, soccer, softball, and baseball. These personnel must be available for all other ECU sports not listed.

### **2) Name, Image, and Likeness student support and program sustainability**

NIL opportunities are available for all student-athletes in all sports, and ECU has seen a significant increase in NIL disclosure forms in year two of NIL. The agreements depend on boosters and second-party sources who want to collaborate with athletes.

Throughout the academic year and summer, ECU student-athletes have endless support and educational initiatives related to NIL. In June 2021, ECU Athletics partnered with the Miller School of Entrepreneurship to create the SABRE program (student-athlete brand resource education). The program hosts mandatory and voluntary educational sessions related to brand management, social media, financial literacy, entrepreneurship, taxes, trademark/licensing, compliance, etc.

The ECU NIL Taskforce continues to meet each month to stay updated on the nuances of NIL, discuss new innovative ideas, and implement more educational programming for ECU student-athletes.

### **3) Title IX**

Title IX is a gender equity statute that the Office for Civil Rights of the U.S. Department of Education (“OCR”) enforces in regard to thirteen different athletics program areas. In regard to the equitable

treatment areas, Title IX compliance is assessed on an aggregated basis across the opportunities and benefits ECU provides to its male and female student-athletes. East Carolina University is committed to gender equity in all aspects of the University and its athletics department and is actively monitoring its Title IX Athletics Compliance consistent with our gender equity plan. Overall, ECU is committed to its women's and men's teams and seeks to provide equitable, championship-level experiences to its female and male student-athletes.

ECU offers 11 women's and seven men's sports programs. As of the fall 2022 census date, 179 female and 156 male student-athletes are on scholarships.

#### **4) Telling the Athlete's Story — Scholarship Misconception**

The NCAA requires some sports only to offer full scholarships, and some sports can provide partial scholarships. At ECU, scholarships can range from the full cost of attendance to book scholarships.

The NCAA sports that must offer the full cost of attendance scholarships (referred to as headcount scholarships) are:

- Football (85 scholarships)
- Men's Basketball (13)
- Women's basketball (15)
- Women's Tennis (8)
- Volleyball (12)

All other ECU sports can issue partial scholarships. The NCAA refers to these sports as equivalency sports. For ECU, the scholarship breakdown for those sports is as follows:

- Baseball (11.7)
- Softball (12)
- Soccer (14)
- Lacrosse (12)
- Women's Swimming and Diving (14)
- Men's Track (12.6) [Includes Indoor/Outdoor and Cross-Country]
- Women's Track (18) [Includes Indoor/Outdoor and Cross-Country]
- Women's Golf (6)
- Men's Golf (4.5)

As of the fall 2022 census date, 137 student-athletes are on full athletic scholarships, while 198 are on partial scholarships at ECU.

In addition, as of the fall 2022 census date, 93 ECU student-athletes are reported as walk-ons. A walk-on does not receive any athletic aid.

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**Faculty Senate Agenda**  
**April 25, 2023**  
**Attachment 11.**

**RESEARCH AND CREATIVE ACTIVITIES COMMITTEE REPORT**  
Proposal for Research Intensive Designation

**University-Wide Definition of Research-Intensive Course Designation (RI)**

Undergraduate Research is a high-impact practice that supports critical thinking, learning and engagement, particularly in underrepresented student populations. Undergraduate research increases student retention. According to the most recent NSSE survey, at ECU 26% of students report carrying out individually mentored research, a statistically higher number of students than our current peer institutions (NSSE 2018). However, it is difficult to increase the number of students involved in research with one-on-one mentoring, due to the limited numbers of faculty. Therefore, we have started to work with faculty to develop more Course based Undergraduate Research Experiences, (CUREs). CUREs have the advantage of being curricula based, so that students can readily enroll in research as a part of their courses of study. Nationally, there is an interest in CUREs to increase research opportunities for all students. For example, at ECU we have a research team that has examined outcomes from one of the long-term CURE in Biology that shows *a more diverse group of students enroll in and complete that CURE compared to the group doing similar research under a mentor.*

In the last 5 years, the UNC System Office, working with the Undergraduate Research Program Director's group, has been promoting CUREs through some small awards to faculty. The ECU Office of Undergraduate Research has matched and expanded these awards. The group of ECU faculty awardees from this program, from STEM and non-STEM departments, have been meeting over the past year and a half. During the fall of 2019, we worked together to develop a university-wide definition of research in a curricular setting with the end goal of designating courses that are Research-intensive (RI). Because undergraduate research, a high-impact practice, supports student success, we want both students and faculty 1) to be aware of these courses 2) to have them designated on a transcript. These courses would have to be vetted and approved before the designation. One suggestion from Angela Anderson is to add members of our ad-hoc committee to the Service-Learning (SL) Committee who currently carry out the role of approving SL designation.

Finally, in addition to Ms. Anderson, Dr. Farwell communicated via email to each department to inquire as to their existing research courses, defined individually. Most of the feedback that she got was that chairs are interested in a more unified definition that goes across all disciplines.

To that end, please see the attached description and rubric that has been discussed and developed. The working group relied heavily on the work done by the University of Central Florida which has instituted a similar program: <https://our.ucf.edu/faculty/research-intensive-courses/>

**Working group on CURE designation planning Fall 2019**

Mary Farwell  
Sviataslov Archava  
Sheresa Blanchard  
Scott Curtis  
Carol Goodwillie  
Jean-Luc Scemama  
David Smith  
Heather Vance-Chalcraft  
Joi Walker  
Ruby Yeh

## ECU Research Intensive (RI) Criteria and Rubric

A research-Intensive (RI) course or course section (RI\*) is defined as one that provides curriculum-based active engagement in a line of inquiry that is guided by a content expert, adheres to aspects of the academic research or scholarship process, and includes a research deliverable.

### General RI review criteria

1. Learning Outcomes:
  - a. Course-specific student learning outcomes are well defined and meaningfully align with a research-intensive framework.
  - b. The spirit of the course is creating original scholarship.
2. Course Assignments:
  - a. Activities and assignments that are part of the research-intensive focus constitute at least 50% of graded coursework
3. Final Deliverable:
  - a. A final, cumulative deliverable such as:  
**Written Project:** research proposal, research paper  
And/or  
**Presentation:** Poster, Powerpoint, or comparable presentation platform  
**Creative Project:** Work of art, prototype/model
  - b. Final deliverable demonstrates at least four out of seven of the criteria below

### Evaluation Criteria for RI Designation

At least four out of seven of the criteria below are required for the course to be designated Research-Intensive (RI).

#### The course includes opportunities and activities to:

1. Engage in the research or creative process to learn how new knowledge/products are created within the discipline
2. Evaluate and synthesize scholarly literature and relevant data
3. Formulate an original research question or objective or hypothesis appropriate to the discipline
4. Develop and/or implement an appropriate methodology to address the research question(s)
5. Review and/or interpret data and findings based on regular mentor and/or peer feedback
6. Collaborate with other students to posit solutions to the research question(s)
7. Make explicit the contribution of the findings to the knowledge in the discipline

#### Research Intensive Course or Section

**Learning Outcomes:** Please provide a 2-3 learning outcomes for the course that align with RI Framework

**Course Assignments:** Activities and assignments that are part of the research-intensive focus constitute at least 50% of graded coursework

**Final Deliverable:** Describe the final, cumulative deliverable for the course.

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**Evaluation Criteria:** At least four out of seven of the criteria below are required for the course to be designated Research-Intensive (RI). Check all that apply

	1. Engage in the research or creative process to learn how new knowledge/products are created within the discipline
	2. Evaluate and synthesize scholarly literature and relevant data
	3. Formulate an original research question or objective or hypothesis appropriate to the discipline
	4. Develop and/or implement an appropriate methodology to address the research question(s)
	5. Review and/or interpret data and findings based on regular mentor and/or peer feedback
	6. Collaborate with other students to posit solutions to the research question(s)
	7. Make explicit the contribution of the findings to the knowledge in the discipline

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**Faculty Senate Agenda**  
**April 25, 2023**  
**Attachment 12.**

**COMMITTEE ON COMMITTEES REPORT**

Second reading of proposed revisions to the Research and Creative Activities Committee Charge

The Research and Creative Activities Committee proposed changes to their charge to more accurately reflect some of their activities and to add authorization to review applications for the proposed Research Intensive (RI) designation (see attachment 11).

Additions in **bold** and deletions in ~~strikethrough~~.

<p>East Carolina University Faculty Senate <b>RESEARCH/CREATIVE ACTIVITIES COMMITTEE CHARGE</b> <i>Faculty Senate Resolution #22-42, May 2022</i></p>
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1. Name: Research/Creative Activities Committee
2. Membership:  
14 elected faculty members.  
Ex-officio members (with vote): The **Chancellor** **Provost** or an appointed representative, **3**  
~~Provost appointed representatives, 1 with academic or administrative expertise in Health~~  
~~Sciences disciplines, 1 with academic or administrative expertise in Research, Economic~~

**Development and Engagement;** the Chair of the Faculty and one faculty senator selected by the Chair of the Faculty.

The membership of the committee shall serve according to their disciplinary expertise, **with diverse disciplinary representation from across the University.** ~~This would include six members from the College of Arts and Sciences, with at least two each from Humanities, Social Sciences, and the Sciences/Math, and eight members from the Professional Schools and other academic units, with no more than two from each professional school.~~ Each member shall have demonstrated accomplishment in research, and/or creative activity.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as ~~he or she~~ **they** deems necessary.

3. Quorum: 8 elected members exclusive of ex-officio.

4. Committee Responsibilities:

A. The committee considers matters related to the scholarly activity of the University, including at least the following:

1. Activities to improve and promote professional scholarly productivity of faculty members;
2. Procedures and policies governing research and/or creative activities;
3. Any proposed changes in existing policies affecting research and creative activities of faculty members of the University.

B. The committee recommends the funding of meritorious internal research/creative activity proposals **from funds allocated to the committee by the office of Research, Economic Development and Engagement** ~~for the research/creative activity awards program.~~

1. ~~Provided that funding is expected to be available,~~ **The committee shall solicit proposals for research/creative activities from eligible faculty, provided that funding is expected to be available.**
2. The committee shall **review and** recommend the funding of meritorious ~~internal research/creative activity~~ **internal** proposals.
3. Each year, the committee shall collect and review reports of research/creative activities ~~from any award recipients from the previous 3 years.~~
4. Members of the committee are not permitted to submit proposals.

**C. The committee reviews and approves applications for the research intensive (RI) designation.**

1. **The committee periodically reviews existing Research Intensive course offerings and recommends, as appropriate, changes to the course RI status in order to ensure that the Student Learning Outcomes for the RI criteria are being met.**

5. To Whom The Committee Reports:

The committee reports its recommendations from these considerations to either the Faculty Senate or the appropriately charged university standing committee. **The committee reports its recommendations for funding of meritorious internal research/creative activity proposals from funds allocated to the committee by the office of Research, Economic Development and Engagement. The office of Research, Economic Development and Engagement reports the final list of funded proposals to the Faculty Senate.**

The committee reports its recommendations of research/creative activity grant proposals to be funded to the vice chancellor for research and graduate studies and reports the final list of funded proposals to the Faculty Senate. The committee makes recommendations concerning the policies and procedures governing research/creative activity grant proposals to the Faculty Senate.

6. How Often The Committee Reports:  
The committee reports to the Faculty Senate at least once a year and at other times as necessary.
7. Power Of The Committee To Act Without Faculty Senate Approval:  
The committee is empowered to make recommendations regarding the funding of research proposals.
8. Standard Meeting Time:  
The committee will establish a standard meeting schedule at its first meeting of the academic year.

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**Faculty Senate Agenda**  
**April 25, 2023**  
**Attachment 13.**

**FACULTY GOVERNANCE COMMITTEE REPORT**

First reading of proposed revisions to *East Carolina University Faculty Manual*  
Part II Faculty Constitution and By-Laws

The Faculty Senate approved revisions to the Faculty Constitution and By-Laws on March 29, 2022, and the General Faculty approved the revisions on August 19, 2022 at Faculty Convocation. The approved revisions were sent to the Chancellor, and the Chancellor responded with significant revisions to the originally submitted document. A subcommittee of the Faculty Governance Committee worked to draft language that would address the Chancellor's requested revisions. The clean copy of the proposed revisions appears below, and a copy that shows a comparison between the originally submitted version, the Chancellor's response, and the Committee's response can be viewed [HERE](#).

FACULTY CONSTITUTION OF EAST CAROLINA UNIVERSITY

PREAMBLE

The principle of shared governance, as understood by the University of North Carolina's Board of Governors, makes the faculty of East Carolina University responsible to advise the Chancellor on academic policy, institutional governance, and any other matters pertaining to the institutions that are of interest and concern to the faculty (*The Code of the Board of Governors of University of North Carolina, Section 502 D(2)*).

This Constitution establishes procedures whereby this responsibility shall be discharged, and it defines the functions of the following governing bodies: the General Faculty, and the Faculty Senate. The General Faculty shall be the general electorate for the Faculty Senate, and the Faculty Senate shall be a legislative and advisory body representing the General Faculty.



The electoral units (see: Article III) shall establish governance structures in accordance with this Constitution. In adopting these structures, the electoral units shall recognize the right of the faculty to elect their own representatives.

Nothing in these articles shall limit the authority or obligations of Chancellor as specified in the UNC Code.

## ARTICLE I THE GENERAL FACULTY

Section 1. The General Faculty shall consist of all persons holding appointment to the rank or title of professor, associate professor, assistant professor or instructor inclusive of all modifiers; artists-in-residence and writers-in-residence; and emeritus faculty. The General Faculty shall have as its presiding officer the Chair of the Faculty, who shall be responsible for calling its meetings and for keeping a record of its proceedings.

Section 2. The voting membership of the General Faculty shall consist of all permanent employees of East Carolina University holding appointment to a tenured or probationary-term rank or a fixed-term title.

Section 3. The legislative powers of the General Faculty are vested in the Faculty Senate, whose powers are defined and members elected according to the provisions of Articles II and III.

Section 4. The Code of the Board of Governors of The University of North Carolina, Section 502.D(2) gives the Chancellor the responsibility for ensuring that East Carolina University has a faculty council or senate to “advise the chancellor on any matters pertaining to the institution that are of interest and concern to the faculty.” East Carolina University has elected to establish a Faculty Senate to advise the Chancellor in these matters.

Section 5. The General Faculty shall be empowered to perform the following functions: request and hear reports from and make recommendations to the Chancellor, the Faculty Senate or any member of the administration; discuss any matter relating to the welfare of East Carolina University or of the members thereof; amend this Constitution in accordance with the provisions in Article VII.

Section 6. The General Faculty shall meet at the pleasure of the Chancellor or the Faculty Senate of East Carolina University or upon petition to the Chancellor by at least fifteen percent of the General Faculty. A quorum is conclusively presumed at any meeting of the General Faculty called with at least ten days written notice. Otherwise, the presence of 125 voting members is necessary for a quorum.

Section 7. The academic units shall be organized into code units according to procedures recommended by the Faculty Senate and approved by the Chancellor. Except for the academic libraries, each code unit shall be responsible for at least one degree program.

## ARTICLE II ORGANIZATION OF THE FACULTY SENATE

Section 1. The membership of the Faculty Senate shall consist of elected representatives and ex-officio members.

Section 2. The electoral units for the Faculty Senate shall be the academic code units. Each electoral unit shall be represented in the Faculty Senate in proportion to its share of the voting membership of the General Faculty, with at least one Senator but not to exceed fifteen percent of the elected Senators. All voting members of the General Faculty in at least their second year of appointment to the electoral unit that they will represent are eligible for election to the Faculty Senate.

Section 3. The number of elected faculty senators shall not exceed 63 nor be fewer than 57. Prior to the election each academic year, the ratio of faculty members to elected faculty senators will be determined by the Faculty Officers in accordance with the [Faculty Senate Apportionment Guidelines](#). The Apportionment Guidelines will be reviewed by the Faculty Governance Committee every five years. Apportionment shall be based upon the number of voting members of the General Faculty appointed to each electoral unit at the start of the spring semester. In the event that an electoral unit must reduce its existing number of faculty senators, it shall do so by following democratic procedures.

Section 4. Each electoral unit shall elect alternate representatives as it deems necessary but not fewer than its allotment of Faculty Senators. Alternates shall be available to represent the electoral unit in place of an elected Senator at the Senator's request. In such a situation, the alternate shall notify the Secretary of the Faculty.

Section 5. The faculty of each electoral unit shall establish procedures for the election of its Faculty Senate delegation (elected Senators and Alternates). All voting shall be by secret ballot. Each unit's election procedures, and any revisions of such procedures, must be approved by the Faculty Senate.

Section 6. All voting members of the General Faculty are eligible to vote for faculty senators. Elections shall be held no later than the end of March each year with members-elect to take office on the day following the last regular meeting of the Faculty Senate in the spring semester.

Section 7. Senators and alternates shall serve two-year terms. Senators may be re-elected twice. After a lapse of one year following the expiration of this third term, they will again be eligible for election. Alternate representatives are not subject to term limits.

Section 8. In the event that a Faculty Senator is unable to complete a full term, that Senator's electoral unit shall elect a replacement to serve the remainder of the original term.

Section 9. The seat of an elected senator who fails to attend more than three consecutively held meetings of the Faculty Senate shall be declared vacated by the Chair of the Faculty. If a senator is awarded a research or medical leave and an alternate senator attends in their place, the three consecutive meeting rule will not be invoked. (Faculty Senate Resolution #9-06).

Section 10. The ex-officio members of the Faculty Senate with vote shall include the following representatives of the East Carolina University administration: Chancellor; Provost, Vice Chancellor for Student Affairs, and one academic dean selected annually by the Provost. The immediate past Chair of the Faculty and the elected Delegates of East Carolina University's Faculty Assembly shall also be ex-officio members. Ex-officio members of the Faculty Senate with vote shall have a vote in all Senate matters except the election of officers and committee members. Ex-officio members of the Faculty Senate without vote shall include a representative selected by the Staff Senate.

### ARTICLE III FUNCTIONS OF THE FACULTY SENATE

Section 1. The elected members of the Faculty Senate and the various committees on which the faculty serve are the primary for a for the essential joint effort of the faculty and administration in the government of East Carolina University. The Chancellor and the Chair of the Faculty shall facilitate communication which will enable continuing and effective faculty participation in the Faculty Senate. The membership of the Faculty Senate shall consist of elected representatives and ex-officio members.

Section 2. The deliberative and advisory function of the General Faculty are realized in the Faculty Senate. The Faculty Senate shall ratify, amend, or remand all recommendations on academic policy or faculty welfare from standing or special committee of the Faculty Senate, or initiate consideration of any matters pertaining to academic policy or institutional governance, with particular emphasis upon matters of curriculum degree requirements, instructional standards, and grading criteria.

Section 3. The Faculty Senate shall be authorized to set up such committees as are necessary for the performance of its duties. The Faculty Senate may, at its own discretion, seek the advice and counsel of any member of the General Faculty.

Section 4. In exercising its function the Faculty Senate shall establish reasonable procedures to further Faculty Senate business.

Section 5. All action items passed by the Faculty Senate shall be forwarded to the Chancellor. The Chancellor shall notify the Chair of the Faculty in writing when action items from the Faculty Senate cannot be approved within thirty calendar days of receipt.

Section 6. The General Faculty shall be empowered to make recommendations to the Chancellor to amend or rescind any actions approved by the Faculty Senate. Any such actions shall require an affirmative vote of at least two-thirds of those faculty present and voting at a duly called meeting of the General Faculty.

### ARTICLE IV OFFICERS OF THE FACULTY AND FACULTY SENATE

Section 1. The Faculty Officers shall consist of the following: the Chair of the Faculty, the Vice Chair of the Faculty, and the Secretary of the Faculty. Other positions may be established as they become advisable or necessary.

Section 2. All full-time, permanently tenured faculty members are eligible to serve as Chair or Vice Chair of the Faculty. All full-time faculty members in at least their second year of appointment are eligible to serve as Secretary of the Faculty. In the event that a Faculty Officer is also a faculty senator, the electoral unit having elected the Senator is invited to elect a replacement. Faculty Officers who are not elected members of the Faculty Senate will not have a vote or count toward a quorum. The term of Faculty Officers shall be one year with the privilege of reelection.

Section 3. At the second regular meeting of the spring semester the elected members of the Faculty Senate shall nominate and elect a nominating committee to consist of five members. The nominating committee shall be elected from the ranks of the elected members of the Faculty Senate by a majority of those present and voting. Voting for members of the nominating committee shall be by secret ballot.

Section 4. The nominating committee shall submit to the Faculty Senate Office Administrator a slate of candidates for each office of the Faculty Senate at least two weeks prior to scheduled elections. Election of officers shall take place during an organizational meeting to be held on a Tuesday following the last regular meeting of the spring semester. Further nominations put forward by elected Senators or their designated alternates will be accepted from the floor. Voting for all officers shall be by secret ballot. Officers shall be elected by a majority of the elected Senators present and voting and shall assume their duties on July 1 following election.

Section 5. Before the first regular meeting of the Faculty Senate, the Chair will appoint the Parliamentarian of the Faculty. The Parliamentarian shall advise the Chair and the faculty on the parliamentary matters according to the latest edition of *Robert's Rules of Order, Newly Revised* and the *Faculty Constitution* and its *By-Laws*. The Parliamentarian need not be a member of the Faculty Senate.

Section 6. If the office of the Chair of the Faculty shall become vacant, the position shall be assumed by the Vice Chair of the Faculty. If other offices shall become vacant, they shall be filled by a special election conducted by the Faculty Senate.

## ARTICLE V DUTIES OF THE OFFICERS OF THE FACULTY SENATE

Section 1. The Chair of the Faculty shall preside at all meetings. They are empowered to call special meetings as hereinafter provided. The Chair is an ex-officio member of all academic committees of the Faculty Senate, and represents the faculty on administrative committees. The Chair may delegate to the Vice Chair or an appointed representative their seat on any of the academic or various administrative committees. The Chair shall appoint persons to fill unexpired terms of committees.

Section 2. The Chair of the Faculty supervises the Faculty Senate Office Administrator and, with their assistance, plans the Fall Faculty Convocation. The Chair is responsible for conveying greetings of the Faculty at commencement exercises and representing the Faculty at university functions and Board of Trustees meetings. For the length of their term as Chair, the Chair of the Faculty serves as a Delegate to the Faculty Assembly (but not exceeding six consecutive years), with duties as a delegate described in the Bylaws of the Faculty Assembly of the University of North Carolina, and referenced in the *ECU Faculty Manual*.

Section 3. The Vice Chair of the Faculty shall perform all of the duties of the Chair in the absence or incapacity of the Chair. The Vice Chair of the Faculty shall serve, at the request of the Chair of the Faculty, as the Chair's representative on Faculty Senate Committees. The Vice Chair of the Faculty shall succeed to the office of Chair of the Faculty in the event that the office should become vacant during the term of the incumbent.

Section 4. The Secretary of the Faculty, with the assistance of the Faculty Senate Office Administrator, shall keep accurate minutes of all regular and special meetings, ensure distribution of copies of the minutes to all members of the General Faculty, keep an accurate list of membership of the Faculty Senate, keep an accurate record of attendance, inform the Faculty Senate Office Administrator when a seat becomes vacant, serve, at the request of the Chair of the Faculty, as the Chair's representative on Faculty Senate committees, and perform such other appropriate duties as directed by the Faculty Senate.

## ARTICLE VI MEETINGS OF THE FACULTY SENATE

Section 1. Four regular meetings of the Faculty Senate will be held each fall and spring semester according to a schedule prepared by the Agenda Committee and approved by the Senate in the Fall Semester of the preceding year. The organizational meeting of the Faculty Senate will be held on a Tuesday following the last regular meeting of the spring semester.

Section 2. Upon written petition of fifteen members of the Faculty Senate, the Chair shall call a special session of the Faculty Senate within four workdays. In an exceptional situation in which the regular procedures for scheduling a meeting of the Faculty Senate are clearly inadequate and would occasion undue delay, the Chair of the Faculty shall be empowered to call a special session of the Faculty Senate. A notice stating the purpose of the special session shall be distributed to the members of the Faculty Senate and the General Faculty twenty-four hours prior to the meeting.

Section 3. A quorum shall consist of three-fifths of the elected faculty members of the Faculty Senate. Each elected member of the Faculty Senate shall have one vote. Unless otherwise indicated, the ex-officio members shall have one vote each. Voting by the Faculty Senate shall ordinarily be by voice vote. All matters shall be decided by a majority vote of those Senators present and voting except as stated in this constitution.

Section 4. The General Faculty shall be informed of the time, place, and agenda of all regular and special meetings. Meetings of the Faculty Senate shall be open to all members of the general public in accordance with the North Carolina Open Meetings Law.

Section 5. Upon the unanimous consent of the Faculty Officers, regular or special meetings of the Faculty Senate may be held via a teleconference or videoconference, provided that all Senators are able to be recognized, engage in discussion, receive pending motions, and participate in votes. The procedures for electronic meetings must be communicated to Senators as part of the agenda prior to the meeting date. Participation in a meeting by teleconference or videoconference shall constitute presence for purposes of voting and the determination of a quorum.

## ARTICLE VII AMENDMENTS

Section 1. Amendments to this Constitution must be recommended by the General Faculty and approved by the Chancellor.

Section 2. Any proposed amendment to the Faculty Constitution shall be presented first at a regular meeting of the Faculty Senate for discussion, amendment, or substitution. At the next regular meeting of the Faculty Senate said proposed amendment will be voted upon for submission to the General Faculty.

Section 3. Amendments to the Faculty Constitution that have been recommended by the Faculty Senate shall be reviewed by the General Faculty. The General Faculty's recommendation of an amendment shall require a two-thirds affirmative vote of those present and voting at a meeting of the General Faculty.

Section 4. Amendments to this Constitution that have been recommended by the General Faculty shall be forwarded to the Chancellor for review. Amendments become effective with the Chancellor's approval.

## ARTICLE VIII ADOPTION AND CHANGING OF BY-LAWS OF THE FACULTY CONSTITUTION

Section 1. The Faculty Senate shall establish by-laws necessary to execute the business of the Faculty Senate. A motion to amend the by-laws shall be presented first at a regular meeting of the Faculty Senate for discussion only. At the next regular meeting of the Faculty Senate the motion to amend the by-laws will be acted upon, requiring a vote of two thirds of those elected senators present and voting for approval. After approval, the Faculty Senate shall forward the amendment to the Chancellor for review and approval.

## BY-LAWS OF THE FACULTY CONSTITUTION

### ARTICLE IX OPERATION OF THE FACULTY SENATE

Section 1. The Faculty Senate shall be free to establish its own agenda. The agenda for meetings of the Faculty Senate shall be prepared by the Agenda Committee and disseminated to each member of the faculty at least one week prior to the meeting.

Section 2. All matters of academic policy brought before the Agenda Committee by action of the general faculty, any senator, or any standing or special committee shall be placed on the agenda not later than the time of the second regular meeting of the Faculty Senate after receipt of the recommendation.

Section 3. The following order of business shall be observed in meetings of the Faculty Senate unless Senators vote to change the procedures as provided in this constitution: (I) call to order, (II) approval of the minutes, (III) special order of the day, (IV) unfinished business, (V) report of Graduate Council, (VI) reports of committees, (VII) new business.

Section 4. Matters to be brought before the Faculty Senate shall be considered in the order set forth by the Agenda Committee unless modified by a two-thirds vote of faculty senators present and voting at any meeting of the Faculty Senate.

Section 5. To facilitate the efficient flow of business, seats shall be assigned as follows: Faculty Senators or their alternates shall be assigned seats in alphabetical order by electoral units. Ex-officio members shall be assigned seats on one row. Faculty members visiting the Senate shall seat themselves in the back of the meeting room, behind the seats assigned to Senate members.

Section 6. Only elected and ex-officio members (including alternates, representing their electoral units) may answer the roll call, vote, or occupy seats assigned to senators. Visitors may not participate in Senate discussions and business except by advance invitation of the Senate Agenda Committee or the Chair of the Faculty. Such an invitation will be announced to the Senators prior to the meeting.

Section 7. The minutes of the Faculty Senate shall be the responsibility of the Faculty Senate Committee on Minutes comprised of the Chair of the Faculty, Vice Chair of the Faculty, and

Secretary of the Faculty with the assistance of the Faculty Senate Office Administrator. Minutes shall become official on approval by the Faculty Senate Committee on Minutes. The Faculty Senate Office Administrator will post the official minutes on the Faculty Senate website. Any corrections to the minutes by the Senate shall be made a part of the official minutes of the subsequent meeting. Incorporation into the official minutes of verbatim remarks shall be allowed or disallowed at the discretion of the Faculty Senate Committee on Minutes. The Chair of the Faculty may request that verbatim remarks be submitted in writing to the Secretary of the Faculty.

## ARTICLE X COMMITTEES OF THE FACULTY SENATE

Section 1. The standing committees of the Faculty Senate shall consist of Academic Committees, Faculty Senate Committees, and the Appellate Committee. The charge of each standing committee is available electronically on the Faculty Senate web site. The establishment and dissolution of standing committees is the responsibility of the Committee on Committees.

Section 2. Unless otherwise specified in a committee's charge, all faculty members in at least their second consecutive year of full-time employment at East Carolina University are eligible to serve on Faculty Senate standing committees. A majority of the voting members of all Committees must be faculty members, and a majority of the elected members of all Committees must be tenured or probationary (tenure track) faculty. The Chancellor and the Chair of the Faculty or their representatives serve as ex-officio members of all committees. (Faculty Senate Resolution #20-27). Student members are nominated by the Student Government Association for appointment by the Chancellor. Members of committees serve in accordance with their ability, training, and experience rather than as representatives of their electoral unit.

Section 3. Members of Academic and Appellate Committees are elected to staggered three-year terms, which extend to the beginning of the fall semester. Service on an academic or administrative committee is limited to election to two consecutive three-year terms with ineligibility for election to the same committee for at least one year. Faculty members are not eligible to serve as an elected regular member on more than one Academic Committee at a time.

Section 4. The Chair of the Faculty may declare an elected member's seat vacant upon the occurrence of three consecutive absences of that member. The Chair of the Faculty will appoint faculty members to fill vacancies of any Faculty Senate or Academic Committee that may occur during the academic year.

Section 5. The election of members to Academic Committees shall be as follows:

1. Volunteers are solicited for committee service by the Committee on Committees with the assistance of the Faculty Senate Office Administrator.
2. After reviewing the list of volunteers, the Committee on Committees presents to the Faculty Senate a slate of one or more nominees for each vacancy. Nominations may also be made from the floor of the Faculty Senate by any elected Senator (or their alternate). Election of Academic Committee members will take place at the Faculty Senate Organizational Meeting. Election will be by majority of elected Senators present and voting.
3. The process above shall also be used in the election of faculty members to university Administrative Committees in cases where the committee charge specifies election by the Faculty Senate.

Section 6. Appellate Committee members must be permanently tenured, or probationary (tenure-track) voting faculty holding no administrative title (*ECU Faculty Manual Part IX, Section I - Tenure and Promotion Policies and Procedures*). The process for election of faculty to the Appellate Committee, which serves as a pool for populating hearing panels (see *ECU Faculty Manual Part XII, Faculty Grievance Policies and Procedures*) will be as follows:

1. Each year in January, the Committee on Committees will solicit volunteers to serve on the Appellate Committee. Responses are due in the Faculty Senate office in February.
2. The Committee on Committees will review all responses and present to the Faculty Senate a slate of one or more nominees as there are vacancies to fill. Nominations may also be made from the Faculty Senate floor. Appellate Committee members will be elected at the spring Faculty Senate Organizational meeting. Election will be by a majority of elected Senators present and voting. This by-law may be suspended in accordance with procedures specified in *Robert's Rules of Order, Newly Revised*.
3. A total of 30 tenured and probationary faculty will comprise the Appellate Committee, all serving three-year terms that are staggered with 10 members elected annually. All faculty ranks must be represented, with no fewer than 10 members from the rank of Professor, no fewer than 10 members from the rank of Associate Professor, and no more than five members from the rank of Assistant Professor. Individual faculty members are eligible to serve two consecutive three-year terms, which may extend to the beginning of the fall semester in the final year of a term. Faculty will be ineligible to serve again for one academic year after conclusion of a second consecutive term.
4. When vacancies occur in the Appellate Committee between annual elections, the Faculty Senate will elect additional faculty members to the committee through nominations initiated by the Committee on Committees.
5. Faculty who have been involved as either a grievant or respondent in an appellate hearing cannot serve on the Appellate Committee for the period of one three-year term from the date of the final decision on that appeal.
6. An Appellate Committee member who becomes a grievant or respondent while serving will be replaced by the usual procedure for vacancies between annual elections.
7. Members of the Faculty Governance Committee cannot be elected concurrently to the Appellate Committee.

Section 7. Regular members of the Agenda Committee and Committee on Committees must be elected Faculty Senators. Members are elected to one-year terms from among nominations made by elected Senators from the floor during the spring organizational meeting of the Faculty Senate. Service on the Agenda Committee and Committee on Committees is limited to six consecutive years with ineligibility for election to the same committee for at least one year.

Section 8. Officers of each committee are elected from among the regular members for a term of one year. Previous service as a committee officer shall not prejudice a member's election to any committee office. Under normal circumstances each committee shall have a chairperson, a vice chairperson, and a secretary. Interim elections may be held to fill an office that has become vacant or to replace an officer that two-thirds of the full committee membership deems is not fulfilling the obligations of the office.

Section 9. Faculty Senate and Academic Committees meet on a standard schedule, set and revised by the Committee on Committees. All committees and subcommittees, unless prohibited explicitly by the committee's charge, University policies, or state statutes, shall hold their regular and special meetings in open session in accordance with the North Carolina Open Meetings Law. The committee chairperson is responsible for informing the Senate office of the time and place of such meetings so they may be placed on the Senate calendar and publicized in order that interested faculty may attend.



Section 10. Each committee shall operate according to the latest version of *Robert's Rules of Order, Newly Revised*. Minutes of each committee are on file in the Faculty Senate office and available electronically on the Faculty Senate web site and shall be sent to members of the committee and Chair of the Faculty.

A file on each committee's activities and records shall be maintained in the Faculty Senate office.

Section 11. The agenda for committee meetings is set by the committee chair and shall be disseminated to committee members in advance of the meeting. In carrying out the duties specified in their charges, committees should consult with appropriate administrators and are encouraged to invite persons with relevant expertise to attend committee meetings.

Section 12. The officers of each committee shall prepare and submit to the Faculty Senate Office in May of each year an Annual Report outlining the committee's activities for that academic year. Copies of the committees' annual reports will be kept on file in the University Archives and Faculty Senate office, and made available electronically on the Faculty Senate web site. Upon request, copies of committees' annual reports shall be made available by the Faculty Senate office. Copies of the Annual Reports are also provided in committee organizational material at the start of the Fall semester.

Section 13. The Chair of the Faculty shall each year compile the Annual Report of the Faculty Senate. This report shall contain, among other things, a summary of Senate and Senate committees' activities for the immediate past year. The Report will be distributed to the Chancellor, academic Vice Chancellors and made available on the Faculty Senate web site. Copies of the report will also be kept on file in the University Archives and the Faculty Senate office. In addition, copies of the Annual Report of the Faculty Senate will be distributed to the members of the Faculty Senate not later than the first regular Faculty Senate meeting of the next academic year.

Section 14. Special committees may be established by the Senate at the discretion of the Chair of the Faculty in consultation with the Faculty Officers. Members of special committees may be appointed by the Chair of the Faculty or elected by the Faculty Senate. At least one senator shall be on each special committee. The chair of a special committee may be appointed by the Chair of the Faculty or elected by committee members.

## ARTICLE XI THE GRADUATE COUNCIL

Section 1. The Chair of the Faculty or their designee shall serve as an ex-officio member of the Graduate Council. The duties and responsibilities of the Graduate Council are described in the *ECU Faculty Manual* under Graduate School Governance. The Chair of the Graduate Council provides a monthly report to the Faculty Senate for information, comment, and advice.

## ARTICLE XII THE FACULTY ASSEMBLY

Section 1. Faculty Assembly delegates and alternates shall be elected as follows:

- A. The Faculty Assembly nomination form will be distributed in November to all faculty by the Committee on Committees with assistance of the Faculty Senate Office Administrator. The completed nomination forms are due in the Faculty Senate office in December.
- B. The Committee on Committees will review the nominations and present to the Faculty Senate a slate of one or more nominees for each vacancy. Additional nominations may be

made from the Faculty Senate floor. Faculty Assembly representatives will be elected by the Faculty Senate at its January regular meeting. Election will be by majority present and voting. One Faculty Assembly Delegate will be the Chair of the Faculty, holding a term for each year they are elected to serve as Chair of the Faculty. As per the Bylaws of the Faculty Assembly, no delegate may serve on the Faculty Assembly for more than six consecutive years.

Approved:

FS Resolution #05-18 (Appendix A) September 2005, Chancellor

FS Resolution #05-19 (By-Laws) April 2005, Chancellor

Amended:

FS Resolution #09-06, September 2009

FS Resolution #12-79, April 2012

FS Resolution #14-88, December 2014

FS Resolution #20-27, April 2020

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## Faculty Senate Agenda

April 25, 2023

Attachment 14.

### FACULTY GOVERNANCE COMMITTEE REPORT

Resolution against the February 23, 2023 Revision of UNC System Policy 300.5.1:  
“Political Activities of Employees”

This resolution was originally submitted as new business at the March 28, 2023 Faculty Senate meeting, but was sent back to the Faculty Governance Committee with feedback from members of Faculty Senate. The Committee voted to revise the resolution as follows, with the clean version presented below and the tracked-changes version linked [HERE](#).

Faculty Senate Resolution against the February 23, 2023 Revision of UNC System Policy 300.5.1:  
“Political Activities of Employees”

*Whereas,* The UNC System’s 2022-2027 Strategic Plan sets measurable goals to advance excellent and diverse institutions that “are individually distinct and mission-focused and collectively comprise a vibrant System that is committed to excellence and the development of a diverse community of students, faculty, and staff”;

*Whereas,* Board Policy 300.8.5 expresses that “The Board of Governors adopts this policy [on Diversity and Inclusion within the University of North Carolina] to support and facilitate efforts across the University to advance diversity and to foster an inclusive environment that engages, respects, and values all members of the University community and to ensure such efforts are carried out in an effective manner”;

- Whereas,* Furthermore, under Board Policy 300.8.5 “The University features equality of opportunity in education and employment as a core value. To support this value and to meet the University’s educational, research, and public-service goals in an increasingly diverse and global society, the University needs the talents and skills of all qualified and available individuals. To this end, the University is committed to building a culture and community that actively supports and promotes diversity and inclusion for its students, faculty, and staff, and for members of the general public who access our programs, services, and facilities”;
- Whereas,* The UNC System Policy Manual charges Chancellors with “policy development and strategic planning to promote and advance D[iversity] & I[nclusion]”;
- Whereas,* The UNC System Policy Manual further charges chancellors with ensuring “that the activities of both the institution’s [Equity Officer] and [Diversity and Inclusion] functions are coordinated and executed in a complementary and efficient manner and that goal-setting and resource allocation is tied to the achievement of measurable outcomes”;
- Whereas,* The UNC System Racial Equity Task Force documented racial inequities and disparities across the System that measurably harm students, faculty, staff, and communities;
- Whereas,* East Carolina University (ECU) aspires to create a welcoming and inclusive environment of our university community in furtherance of our mission of student success, public service, and regional transformation;
- Whereas,* ECU does not compel the speech or allegiance of faculty, staff, or students to any ideology or creed through its curriculum, continuing education programming, or professional development requirements for faculty and staff;
- Whereas,* ECU as a diverse and vibrant community of students, faculty, and staff has an interest in employing individuals with the intercultural knowledge, skill, and abilities to teach, learn, and pursue scholarship and creative works harmoniously in said diverse and vibrant community; and
- Whereas,* [Research by the UNC System Office](#) regarding the free speech and expression of students finds that, to the extent students feel restrained, it is due to pressure from peers, not faculty members (“Free Expression and Constructive Dialogue in the University of North Carolina System”);

*Be it resolved that*

East Carolina University will continue to seek faculty and staff members who are able to serve the diverse students in our region and meet the goals outlined in UNC Policy 300.8.5, the UNC System’s 2022-27

Strategic Plan, and the UNC System Racial Equity Task Force recommendations.

*Be it further resolved that*

The Proposed Revision to Policy 300.5.1 “Political Activities of Employees” should be repealed because it does not align with Goals 11 and 12 of the UNC System’s 2022-2027 Strategic Plan, contradicts the UNC System Racial Equity Task Force recommendations, is contradistinctive to UNC Policy 300.8.5, and casts a pall on the free speech of university students, faculty, and staff.

*Be it further resolved that*

To protect students, staff, and faculty from campus incivility and preserve the rights of all employees, the Board of Governors should advance policies that are fully compliant with Title VII and Title IX legislation and that cultivate a workplace free of bias, discrimination, and harassment, irrespective of sociodemographic background.

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**Faculty Senate Agenda**  
**April 25, 2023**  
**Attachment 15.**

**NEW BUSINESS**

Resolution on ECU Labor Acknowledgment

- Whereas, East Carolina University (ECU) aspires to create a welcoming and inclusive environment of our university community in furtherance of our mission of student success, public service, and regional transformation;
- Whereas, ECU seeks to create an environment that fosters the recruitment and retention of a more diverse student body, faculty, staff, and administration;
- Whereas, Board Policy 300.8.5 expresses that “The Board of Governors adopts this policy to support and facilitate efforts across the University to advance diversity and to foster an inclusive environment that engages, respects, and values all members of the University community and to ensure such efforts are carried out in an effective manner”;
- Whereas, ECU desires a pluralistic academic community where teaching, learning, and living occur in an atmosphere of mutual respect in pursuit of excellence;
- Whereas, the ECU strategic plan (2017-2022) states in parts, “We will reflect a global workplace and society by diversifying our faculty, staff, and students.” And “We will foster a positive campus environment and culture that encourages a diverse, living-learning community to maximize student success” and “benefit communities in rural North Carolina”;

Whereas, the ECU Mission statement includes that ECU “Prepares students with the knowledge, skills and values to succeed in a global, multicultural society”;

Whereas, ECU currently has an Indigenous Land Acknowledgment statement that recognizes the regional tribes

Whereas, Eastern North Carolina and Pitt County were developed with significant slave labor, with for example, slaves outnumbering white people in 1860 in Pitt County as documented in the ECU Libraries North Carolina Periodicals Index  
<https://digital.lib.ecu.edu/ncpi/view/23392>

Therefore, in order to honor and recognize the contributions of such persons, be it resolved that ECU adopt the following statement:

**“We acknowledge the labor of enslaved Africans and their descendants to the economic development and success of Pitt County, our region, and the State of North Carolina. We are indebted to those who labored to support the foundation and ongoing mission of East Carolina University.”**