



2023-2024 FACULTY SENATE

The first regular meeting of the 2023-2024 Faculty Senate will be held on **Tuesday, September 12, 2023**, at 2:10 pm in Main Campus Student Center 249.

FULL AGENDA

*Revised**

[Livestream Link](#)

I. Call to Order

II. Approval of Minutes

[April 25, 2023](#)

[May 2, 2023](#)

III. Special Order of the Day

A. Roll Call

B. [Announcements](#)

C. Philip Rogers, Chancellor

D. Chris Sutton, Captain, East Carolina University Police

E. Jon Gilbert, University Athletics Director

F. Cal Christian, NCAA Faculty Athletics Representative

[Report on University Athletic Committee's Academic Integrity Subcommittee
ECU Faculty and Staff Rules Education](#)

G. Mark Bowler, Faculty Assembly Delegate

Report on September 8, 2023 UNC Faculty Assembly meeting

H. Anne Ticknor, Chair of the Faculty

I. Question Period

IV. Unfinished Business

V. Report of Graduate Council

Graduate Council, Ron Preston

Formal faculty advice on curriculum and academic matters acted on and recorded in the [August 21, 2023](#), Graduate Council meeting minutes, including the GCC 2022-2023 Annual Report from the [April 12, 2023](#), Graduate Curriculum Committee meeting minutes which were approved by its delegated authority and are reported here for informational purposes. Policy action item (GC 23-06) recorded in the [August 21, 2023](#), Graduate Council meeting minutes, included [a revision to the Admit by Exception policy](#) in the graduate catalog to change “hold is placed on a student’s registration” to “hold is placed on a student’s record” and clarify that students who are admitted by exception and do not attain a GPA of 3.0. or higher after completion of nine or more graduate credits will be recommended for dismissal.

VI. Report of Committees

A. Undergraduate Curriculum Committee, Stacy Weiss

Co-presentation with Patricia Fazzone from Graduate Curriculum Committee of Curriculum Approval Cycle and Associated Deadlines (*for information only*, see associated [memo](#) and [ECU’s Academic Year Curriculum Approval Cycle](#))

~~B. Committee on Committees, Toyin Babatunde *~~

~~First reading of proposed revisions to the Service-Learning Committee Charge (attachment 1).
Postponed to a future agenda~~

C. Distance Education and Learning Technology Committee, Melinda Doty*

1. Guidance for addressing AI in your syllabus (*for information only*)

- [Resources for Teaching and Research with Artificial Intelligence \(AI\) | Office for Faculty Excellence | ECU](#)

2. Proctoring updates (*for information only*)

~~D. Teaching Grants Committee, (Presenter TBD)*~~

~~Proposed revisions to the 2024-2025 Teaching Grant Application and Guidelines (attachment 2).
Postponed to a future agenda~~

VII. New Business

REPORT POSTPONED TO FUTURE AGENDA

COMMITTEE ON COMMITTEES REPORT

First reading of proposed revisions to the Service-Learning Committee Charge

The Committee on Committees proposes the following changes to the Service-Learning Committee charge:

Additions in **bold** and deletions in strikethrough.

East Carolina University Faculty Senate
SERVICE-LEARNING COMMITTEE CHARGE

Faculty Senate Resolution #22-42, May 2022

1. Name: Service-Learning Committee
2. Membership:
The committee membership, including ex-officio members, should encompass a wide variety of disciplinary expertise.

9 elected faculty members

Ex-officio members (with vote): The Chancellor or an appointed representative; 3 Provost appointed representatives, 1 with academic or administrative expertise in Health Sciences disciplines, 1 with academic or administrative expertise in Research, Economic Development and Engagement; the Chair of the Faculty or an appointed representative; one Faculty Senator selected by the Chair of the Faculty; the one student member from the Student Government Association; and one member from the Graduate and Professional Student Senate.

Ex-officio (without vote): The administrative leader of the Center for Leadership and Civic Engagement or an appointed representative.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 5 elected members exclusive of ex-officio.
4. Committee Responsibilities:
 - A. The committee makes recommendations to the Faculty Senate regarding proposed changes in **the** service-learning requirements **and regarding the service-learning**

designation for individual courses. The committee makes recommendations to the Faculty Senate regarding individual courses carrying the service-learning designation. and It reports those these recommendations to the Undergraduate Curriculum Committee and the Graduate Curriculum Committee.

B. The committee reviews existing service-learning courses periodically and recommends, as appropriate, changes to course service-learning contents and/or status to ensure that Student Learning Outcomes for the service-learning curriculum are being met.

B. C. The committee serves as a liaison between the Faculty Senate and the Center for Leadership and Civic Engagement. In reviewing curricular and other academic matters related to service-learning, it consults with and advises the administrative leadership of the and the Faculty Senate, reviews the activities of the Center regarding these curricular and academic matters. for Leadership and Civic Engagement and advises the administrative leadership of that center about service learning.

C.D. The Ccommittee reviews at least annually those sections within the *University Undergraduate Catalog* and *University Graduate Catalog* that correspond to the Committee's charge and recommends changes as necessary.

D.E. The committee promotes and advocates for service-learning across the curriculum. It assesses SL learning outcomes and matters related to the development of service-learning SL courses.

E.F. The committee reviews honors seminar proposals for service-learning credit.

F.G. The committee requests reports from IPAR in fall and spring semesters to locate and recognize undergraduate and graduate students who have earned an SL certificate by completing at least three SL-designated courses at ECU with a "C" or higher grade. It awards an SL certificate to students and informs them of the option to purchase a silver-and-white honor cord.

H. The Chair represents the SL Committee in monthly Faculty Senate Committee Chairs meetings.

I. The chair or An appointed representative serves as an ex-officio member of the Honors College Faculty Advisory Committee.

J. An appointed representative serves on a subcommittee of the Academic Awards Committee to review and select a recipient of the University Service-Learning Teaching Excellence Award.

5. To Whom The Committee Reports:

The committee reports to the Faculty Senate its recommendations of policies, procedures, and criteria cited in 4, above. The committee recommends curricular changes to the university's service-learning requirement to the Faculty Senate.

6. How Often The Committee Reports:

The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval:

The committee is empowered to advise the Center for Leadership and Civic Engagement as described in 4.B. above.

8. Standard Meeting Time:

The committee meeting time is scheduled for the second Tuesday of each month.

Faculty Senate Agenda
September 12, 2023
Attachment 2.

REPORT POSTPONED TO FUTURE AGENDA

TEACHING GRANTS COMMITTEE

Proposed revisions to 2024-2025 Teaching Grant Application and Guidelines

(REPORT FORTHCOMING)