FULL MINUTES OF 21 FEBRUARY 1995

The sixth regular meeting of the 1994-95 Faculty Senate was held on Tuesday, 21 February 1995, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order
Chair Patricia Anderson called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes
The minutes of 24 January 1995, were approved as editorially amended.

Agenda Item III. Special Order of the Day
A. Roll Call
Senators absent were: Bell (Education), Dock (Foreign Languages and Literatures), Givens (Faculty Assembly Representative), and Uhr (Administrative Council Representative).

Alternates present were: Daughtry for Ross (Art), McDaniel for Stellwag (Biology), Schadler for Doty (Business), Jones for Holte (English), Kennedy for Reaves (Industry and Technology), Walsh for Engelke (Nursing), and Cope for Allred (Psychology).

B. Announcements
1. The Chancellor has approved the following resolutions:
   #95-2 Procedures for East Carolina Research Awards.
   #95-3 Selection Procedures for the Robert and Lina Mays and Robert L. Jones Alumni Distinguished Professor for Teaching Awards.
   #95-4 Curriculum matters contained in the University Curriculum Committee minutes of 8 December 1994.
2. The Chancellor and Mrs. Eakin will host a reception at their home to honor the 1994-95 Faculty Senators. This reception is scheduled for Saturday, 25 March 1995, from 6:30 to 8:30 p.m.
3. Copies of the vitae of the four candidates selected for interview for the position of Vice Chancellor for Academic Affairs are available for review in the Faculty Senate office, 140 Rawl Annex.
4. The deadline for submission of textbook orders to the ECU Student Store is 17 March 1995.

C. Richard Eakin, Chancellor
Chancellor Eakin began his remarks by announcing that a press conference had been held that day to announce a multi year contract between ESPN and ECU. This contract is for the remainder of this decade and will allow ESPN to broadcast a minimum of 8 ECU football home games during this time. This means that ECU and Notre Dame are the only two teams in the country that have this type of contract with ESPN.

The VCAA Search Committee has reviewed the applications and invited four candidates to the campus for interviews. The candidates are: Bernard Oliver from Pullman, Washington; Gerald Lang from Morgantown, West Virginia; John Dolly from Kailua, Hawaii; and William Gordon from Albuquerque, New Mexico.

Chancellor Eakin reported on the status of undergraduate admissions as of February 16, 1995. As of that date there were 7,736 applicants for the Fall 1995 freshman class, a decrease of 2% from this time last year. 5,151 of those applicants
have been admitted, an increase over this time last year. One reason that the number of those admitted is higher is because the admission office is processing applications faster this year. As of February 16 there had been 998 applications for transfer students, an 18% decrease from this time last year.

The Governor's proposal for the next biennial State budget is not favorable for higher education. This issue will need to be addressed with the General Assembly and the public to point out the value of higher education to the State. Another concern related to the budget cycles is that we have more faculty than actual enrollment would normally allocate based on the ratio of 16 FTE for each faculty position. That allocation will be decreased next year meaning losses in faculty positions. To prepare for this, eleven faculty positions have not been filled, however, it is possible that additional positions will be reverted. At this time approximately nine additional positions will be left unfilled to avoid faculty layoffs.

Richard Brown, Vice Chancellor for Business Affairs, spoke regarding the Governor's proposed budget. Brown outlined the potential losses to ECU:
1) 2.5% of EPA non-teaching positions, approximately six positions.
2) 3% of all SPA positions, approximately 70 FTE positions.
3) Reduction in equipment money.
4) $1 million taken from the Medicare Pass Through Funds at the School of Medicine.
5) 30% retirement penalty, if anyone retires between June 1, 1995 and June 30, 1996. 30% of the position will have to be reverted or the position will not be filled.
6) Tuition increases of 3.1% for both instate and out of state students.
7) 2% for salary increases for all employees, only allocated for the first year of the biennial budget.

Worthington (Medicine) asked if the previously reported larger salary increase for faculty at certain institutions was still being considered. Chancellor Eakins replied that he did not know if this was still being considered. Ferrell (History) asked if anything was being done to improve the retention of students once they are enrolled. Chancellor Eakins responded that this is an area being investigated, however, this is not a problem unique to ECU. Intervention strategies to assist those students considered an academic risk are already being implemented. Ferrell said that previously there was some discussion about having closer advising for freshman or providing mid semester grades. Eakins responded that this was done this year, but at this time it is unclear if this was beneficial. Professor Erbo (Communications) asked if there was any relationship between the increase in fees and tuition and retention/recruitment. Eakins replied that the University is trying to increase the number of students applying, however, there is some relationship between cost and recruitment/retention. North Carolina has traditionally been one of the least expensive states for higher education; however, since there have been several out-of-state increases there is some concern that now some out-of-state students may find it less expensive to stay closer to home. The question is whether the taxpayers and the State of North Carolina should be subsidizing out-of-state students.

D. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs
Interim Vice Chancellor Yarbrough began his remarks with
announcing that the new Fact Book arrived today and a copy had been provided for each Senator. Since the materials were just provided today, VCAA Yarbrough will discuss the fixed term appointments at the next Senate meeting. Interim VCAA Yarbrough asked Dr. Kenneth Marks, Director of Joyner Library, to speak about the serial cancellation project. Dr. Marks stated that although the budget has not been approved, based on the preliminary budget reports and other factors, the cancellation project must be completed. Faxon, the major serial vendor for Joyner Library, has projected an increase of 13% in serial prices. Along with the one time money of $144,000 in Acquisitions money, this means there could be a shortfall of $300,000 in the Acquisitions line. The reason that this must be addressed now is that invoices for 1996 will be received in late July, and typically must be paid by the first of October. There were no questions.

E. James Hallock, Vice Chancellor for Health Sciences Vice Chancellor Hallock had no comments. There were no questions.

F. Richard Brown, Vice Chancellor for Business Affairs Vice Chancellor Brown began his remarks with noting the charge of the Information Resources Coordinating Council, the membership, projects, conversion of software and fiber optic network. The fiber optic network has been financed with very little impact on any academic departments; bonds have been sold to finance the project.

Blake Price discussed the process that has occurred in the last 2 1/2 years. This has resulted in moving all software from UNISYS to the IBM system. Three major systems have moved. The purchase order system was moved in early January. The human resource system will be done in early April; this will result in bimonthly pay periods. The student database will be moved beginning Easter weekend and take about five days. All programs for transactions and batch changes are ready and being tested. Training for these systems will continue. Training for Human Resources is scheduled for the first week of March. All personnel in the Registrar's office and other staff are being trained now for the student database. All departments need to make sure that their current systems used for student registration are compatible with the new system.

Brown explained that the reason for converting the system is to give the university a better database for developing, modifying, etc. It will save approximately $500,000 in maintenance a year.

Thom Lamb discussed the complete overhaul of the current systems. He provided a copy of the progress report from the vendor. Each department should have one person who coordinates the changes for the entire department. Dorms will be done first and then offices the next weekend. The cabling is to be completed by April 21 with the overall project to be completed by June 15, 1995. When the project is complete, the computer on your desk should be fully Internet compatible and everyone should have their own phone. When this project is completed, ECU will have one of the best networks in the country. Farr (English) asked if additional NetOne lines are going to be installed since some people will still need to dial into the network, and the current lines are frequently busy. Lamb replied that the NetOne lines will go away. Bailey (Philosophy) asked if once all work is complete, is each office going to be connected to the computer network? Lamb responded that the
original contract was based on the connections as of that date, if there additional areas that need connecting they need to be identified immediately. Walsh (Nursing) asked if everyone would be connected. Lamb responded that any information on additional connections needs to be forwarded to him immediately. Sexauer (Art) asked if he would be able to use MOSAIC or WWW; Lamb stated that the network can do MOSAIC, however he did not know if those using a modem would have access to MOSAIC.

Cope (Psychology) asked how much relearning will be necessary with new system. Lamb replied that the system would require very little additional training. DOS based systems will use a batch program for accessing the network while Windows based machines will have an icon. Cope (Psychology) asked which machines would not be capable of using the new network. Lamb replied any processor with a vacant slot, 10 free meg of disk space, EGA monitor or better, and diskette drive to load the software, should be able to get on the network. To get the full benefit of the network the above and a 386SX, Windows based machine with four meg of memory and free disk space will get the user "all the bells and whistles". Farr (English) asked if there will be modem ports for those who are not connected to the network or wish to dial in from home. Lamb replied that the number of modem ports and modem pools will be approximately quadrupled when the process is complete. Brown reminded all Senators that problems are expected and everyone needs to be patient during the transition.

Jarvis (Music) asked if this was the official announcement that the University would be implementing the bimonthly paycheck system beginning in April. Brown replied that this is the official announcement.

G. Dawn Clark, Faculty Assembly Delegate
Professor Clark (Theatre Arts), presented a report on the Faculty Assembly meeting of 3 February 1995. The complete report is available for review in the Faculty Senate office, 140 Rawl Annex.

H. Election of Nominating Committee for Faculty Officers
Professors Rita Reaves (Industry and Technology), Bill Grossnickle (Psychology), Linda Wolfe (Anthropology), Marie Pokorny (Nursing), and Bob Nida (Human Environmental Sciences) were elected by acclamation to serve on the Nominating Committee for Faculty Officers. The Committee will present their slate of nominees for Chair, Vice Chair, and Secretary of the Faculty to the Faculty Senate on 26 April 1995.

Agenda Item IV. Unfinished Business
There was no unfinished business to come before the Faculty Senate.

Agenda Item V. Report of Committees
A. Committee on Committees
Bob Woodside (Math), Vice Chair of the Committee, presented the second reading of the revisions to the Academic Course Drop Appeals Committee charge. There were no amendments made and the revised charge of the Committee was approved as presented. Resolution #95-5

B. Admissions and Recruitment Committee
John Cope (Psychology), Chair of the Committee, presented the proposed revisions to the University Undergraduate Catalog concerning admission policies. Ferrell (History) asked if the
section dealing with visitors could be clarified. A visitor may take up to 28 hours and upon admission, the hours would apply. Any hours over 28 would not apply to a degree. Farr (English) suggested the wording, "but up to 28 semester hours may be applied toward an undergraduate degree". The Committee agreed to treat this as an editorial change. There were no further comments or questions. The proposed revisions to the University Undergraduate Catalog concerning admission policies were approved as editorially revised. Resolution #95-6 (A copy of the revisions may be obtained by calling the Faculty Senate office at ext. 6537.)

C. Credits Committee
JoAnn Jones (English), a member of the Committee, presented the proposed revisions to the ECU Faculty Manual and the University Undergraduate Catalog concerning grade appeals. This was a follow-up report to last month's Faculty Senate meeting, in which the Senate requested the Committee to further review the issue. There were no amendments made to the Committee's report and the proposed revisions to the ECU Faculty Manual and the University Undergraduate Catalog concerning grade appeals was approved as presented. Resolution #95-7 (A copy of the revisions may be obtained by calling the Faculty Senate office at ext. 6537.)

D. Teaching Effectiveness Committee
Due to a prior commitment, Professor Parmalee Hawk was unable to present the Committee's report. Professor Judith Hunt (Business), Vice Chair of the Committee, presented, for information and discussion only, the revised Student Opinion of Instruction Survey along with the revised Seven Principles to Guide the Use of the Student Opinion Data. The Committee will present a formal report to the Faculty Senate for their action at a later date.

Hunt stated that the Committee has incorporated comments to be used by the professor. The Committee has also included two sections, the professor's effectiveness and the other dealing with the difficulty of the course. Professor Kane (Allied Health Sciences) stated that he had a question that related to the faculty in his unit. In a unit with faculty who teach courses, who is being evaluated? Professor Kane did not have any solutions and asked if the Committee had any suggestions. It was noted that Proposal for Adoption, Section 3 stated that two forms could be provided if there are two instructors, however, if there are more than two instructors the instructions are not clear. Professor Simon (Political Science) asked how were these questions derived. Professor Hunt responded that some came from the Marsh questionnaire and previously used questionnaire (SIRS). Simon went on to ask if these are scaled questions, Professor Hunt replied that the first 22 deal with effectiveness and are on one scale, while the remaining use a different scale. Simon expressed concern about the length of survey especially since it appears that several questions seem to address the same areas. Professor Chestang (Geography) stated that he had a problem with questions 11, 12, and 13. The questions could be a problem for large classes. He asked if the Committee would consider addressing this problem. VCAA Yarbrough asked if without the question 9 type question, the overall performance question on the previous survey, has there been any thought how administrators or personnel committee, will use this information. Professor Hunt said that training would be needed to teach people how to use the sum score. Yarbrough asked if the sum score was a composite of all the questions. Hunt
replied that this was correct. Grossnickle asked if a unit uses a composite of various years, and the ratings are different, how could comparisons be made. He also questioned the rationale for using a 7-point scale.

Nida (Human Environmental Sciences) stated that there are no questions about whether the instructor demonstrates adequate knowledge of the subject matter. Hunt replied that the reasons for this were students may not be capable of judging this. Peer evaluations would be better at answering this. Bailey (Philosophy) stated that if you sum the scores then you are giving the administrators a "question 9". He also pointed out that question 23, content of this course, appears rated incorrectly. The Committee felt that one reason in trying to find a sum score is that it will take into account the twenty-two different questions. One reason to measure these types of course is that frequently professors who teach more difficult courses get rated lower. It was felt that this question might assist in further research on whether this is true. Bailey responded that his concern is the perception of how hard the course is may depend on how well a course is taught.

Miller (Philosophy) stated that the student evaluations tend to be a rating of popularity, not effectiveness and more attention should be paid to teaching effectiveness. Simon (Political Science) suggested perhaps a question on how much a student has learned, felt they learned, or the value of the course would be helpful. Jarvis (Music) asked about Item 3 in the Proposal of Adoption. Does it skew the results to give the survey in every course, every semester at the same time? Hunt replied that the Committee did recognize this as a problem, but is mandated to do it that way. Jarvis asked who mandated the surveys. No one was able to respond to this question. Farr (English) stated that some universities require surveys only once a year and the professor could choose when the survey was given, whether during fall or spring semester. She applauded the Committee for using a median as well as the frequency deviation.

Professor Farr stated that she felt the comment sheet was the most helpful part of the survey. Ezibo (Communications) had a question about question 25, the number of hours each week spent on work outside class. There are two interpretations to this question if the answer is low, either the professor is easy or the student is lazy. Hunt replied that the committee had not intended for the question to be interpreted that way. Ferrell (History) stated that in hearings/grievances it is easier to defend a "question 9" than this survey. He also stated that the Committee should consider fewer questions and be more specific. The students should also have the opportunity to fill out a narrative statement. Pokorny (Nursing) mentioned that question 24, amount of work, could be a problem for courses that are clinical in nature since there is a lot of work compared to the credit received for the class. Evans (Chemistry) said the faculty in his Unit would like to see more blank areas for comments. Moskop (Faculty Assembly) said Item 3 in Proposal for Adoption says what may not be used in all courses, yet Principle 2 says it is to be administered in all courses. Simon (Political Science) requested a question on the level of the course, since there is a difference in the composition of the course/students.

E. Unit Code Screening Committee
Bill Grossnickle (Psychology), Chair of the Committee, presented the revised Department of Anthropology's Unit Code of Operations. There were no amendments and the revised Department
of Anthropology's Unit Code of Operations was approved as presented. Resolution #95-8 (A copy of the unit code is available for review in the Faculty Senate office, 140 Rawl Annex.)

Agenda Item VI. New Business
Ennie Chestang (Geography) moved to approve the Department of Geography's curriculum matters contained in the University Curriculum Committee minutes of 9 February 1995. Those items included the addition of: GEOG 2400, 2500, 3250, 5400, 5600, the renumbering of: GEOG 3005 to 2300, 3072 to 3500, 3500 to 4050, 3440 to 3400, 4060 to 4500, 4067 to 4600, 5085 to 4400, the revision of: GEOG 1100, 2100, 2110, and the deletion of: GEOG 2008, 3083. There was no opposition and the Department of Geography's curriculum matters contained in the University Curriculum Committee minutes of 9 February 1995, were approved as presented. Resolution #95-9

There being no further business, the meeting adjourned at 4:25 p.m.