FULL MINUTES OF 24 FEBRUARY 1998

The sixth regular meeting of the 1997-98 Faculty Senate was held on Tuesday, 24 February 1998, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order
Chair Don Sexauer called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes
The minutes of 27 January 1998, were approved as distributed.

Agenda Item III. Special Order of the Day
A. Roll Call
Senators absent were: Professors Satterfield (Art), Singhas (Biology), Parker (Economics), Joyner (Education), Anderson (Foreign Language), Dixon (Geography), Boswell (Health and Human Performance), Winstead (Health Sciences Library), Fiordalisi and Metzger (Medicine), Taggart (Music), Miller (Philosophy), and Chancellor Eakin.

Alternates present were: Professors Schisler for Hebert (Business), Doty for Holloway (Business), Mott for White (Education), Brown for Tranbarger (Nursing), and Johnson for Wilson (Sociology).

B. Announcements
1. Chancellor Eakin was in Chapel Hill attending an UNC Administrative Council meeting.
2. Chancellor and Mrs. Eakin will host their annual Faculty Senate reception in their home on Friday, 24 April 1998. Formal invitations will be mailed to all Senators in the Spring. Please make plans now to attend.
3. Letters concerning unit elections for the 1998-1999 Faculty Senate representation was mailed to unit code administrators in January. In accordance with the ECU Faculty Manual, Appendix A, elections are to be held during the month of February. Please call the Faculty Senate office if you have any questions.
4. Plans are now being made for the second annual Teaching Awards Ceremony to honor upcoming recipients of the three teaching awards: Alumni Teaching Excellence, Board of Governors Award for Excellence, and Board of Governors Distinguished Professor. The ceremony will begin at 9:00 a.m. in the Hendrix Theatre on Thursday, 7 May 1998, (Reading Day). A reception, hosted by Chancellor Eakin, will follow in the Mendenhall Multi-Purpose room. Please make plans now to attend.
5. Chancellor Eakin has approved the following resolutions from the January 1998, Faculty Senate meeting:
   #98-1 Revise the University Undergraduate Catalog by adding a new subsection to Section 5: Academic Regulations, following subsection entitled Currently Enrolled East Carolina University Students (page 44) to provide information on Independent Study.
   #98-2 Revised School of Education and Department of History's Unit Code of Operations.
6. Copies of the draft Policy for the Cumulative Review of Permanently Tenured Faculty are available in your
unit administrator's office and on the Faculty Senate website at http://www.ecu.edu/fsonline/fg.htm. All faculty are encouraged to review this document and forward any written comments to the Faculty Governance Committee, via the Faculty Senate office 140 Rawl Annex. A final report will be presented to the Faculty Senate on 24 March 1998.

7. The Board of Trustees will meet on Friday, 13 March 1998, at 10:15 a.m. in the Mendenhall Student Center. Please call the Faculty Senate office if you would like a copy of the meeting agenda when it is made available.

8. A copy of ECU's Phased Retirement Policy may be accessed at the following URL location: http://www.aa.ecu.edu/thenews/.

C. Vice Chancellor's Report

Richard Ringelsien, Vice Chancellor for Academic Affairs commented briefly on Doctoral II status for ECU. Ferrell (History) asked about the Enrollment Services Council, which was enlarged to discuss the proposed University Academic Standards, and if any meetings had been scheduled? Ringelsien responded that Henry Peel is overseeing that activity and that members of the Council should receive some type of notification soon. Ferrell also asked if the Chancellor knew about President Broad's recommendation that Faculty Senate chairs be included in all Board of Trustee meetings to relay concerns of the faculty and provide faculty input on issues. Vice Chancellor Ringelsien responded that President Broad's recommendation may be helpful and that he would inform the Chancellor.

D. Jeff Huskamp, Associate Vice Chancellor for Administration and Finance- Information Technology

Mr. Huskamp spoke about priorities of his office including the preparation of students to integrate into a technological workplace; providing access to the latest educational and instructional technology and how to use it; strengthening the technological position of ECU and the UNC System; and making ECU more visible to the larger global community. He stated that in order to do this ECU must have the state-of-the-art technology systems on campus. Mr. Huskamp stated that ECU has well organized people to make use of the technology and to develop partnerships between ECU and the other State universities and educational institutions and other members of community. He stated that increasing funding from various sources was critical. Information Resources Coordinating Council (IRCC) is the governing board for technology and a planning body that looks at campus wide issues. Computing and Information Systems (CIS) is a service organization for computer repairs, software installation and upgrading, and assistance with computer purchasing. Mr. Huskamp's current main projects are planning, security of data, year 2000 project; next years projects will involve development of a strategic plan, infrastructure improvements with campus-wide support, restructuring CIS to improve efficiency, continue developing plans for a Center for Interdisciplinary Instructional Technology; within the next 18 months he plans to continue to look for opportunities for external funding, establishing a fiber-optic connection between east and west campus, increase available bandwidth, and develop new technologies; and within the next two years he would like ECU to have a state-of-the-art classroom that is the best in
the State. Ferrell (History) asked to include computer problems in Joyner Library in list of priorities. Huskamp indicated that he was aware of the problems and those involved are in the process of addressing the problems. Huskamp encouraged everyone to pursue planning for use of computers.

E. Laura Gasaway, Chair of the UNC Faculty Assembly Professor Gasaway (UNC Chapel Hill), spoke about the role of the Faculty Assembly. Highlights include the development of a web site with policies of different campuses and recent developments, etc. Issues before the Faculty Assembly include post tenure review, phased retirement, differential tuition for graduate and professional degree seekers, a study on the Institute on College Teaching and research on the improvement of teaching; development of a copyright policy for the system and computer use policy; privacy/confidentiality of research data and the impact of the open records law; creating an issues agenda and including it on the website.

There will be an academic convocation for teaching awards on 29 April 1998, at NC State University and the inauguration of President Broad the same day. A dinner will be provided for all members of each University's Faculty Senate that attend. It was noted that Henry Peel in Academic Affairs has coordinated the use of several buses for interested faculty to take part in this academic convocation. There will be no cost to faculty members to take part and all are encouraged to attend.

Mark Jones (Social Work) asked about the seizure of hard drives at Appalachian State University. Professor Gasaway responded that not much is known other than the fact that 3 hard drives had been seized; one by the BEO officer perhaps in regard to a harassment action. Lou Everett (Nursing) commented on the fact that email is archived and available for viewing even though it is deleted from your personal machine.

F. Allan Rosenberg, Faculty Assembly Delegate Professor Rosenberg (Medicine), presented an overview of the Faculty Assembly meeting held on 20 February 1998, in Chapel Hill. Anyone interested in discussing particular items with the Faculty Assembly Delegation are encouraged to contact the following University members: Don Sexauer (Art), Henry Ferrell (History), Rita Reaves (Industry and Technology), Alan Rosenberg (Medicine), and Lou Everett (Nursing).

G. Election of Faculty Officers Nominating Committee Fred Schadler (Business), Bill Grossnickle (Psychology), Henry Ferrell (History), Chris Ulffers (Music), and Lou Everett (Nursing) were elected by acclamation to serve on the Faculty Officers Nominating Committee. The Committee will present its report to the Faculty Senate on 28 April 1998.

Agenda Item IV. Unfinished Business
The discussion on the Ad Hoc Committee to Review Model Computer Use Policies was postponed until March 24, 1998, in order to allow the committee members more time to review information.

Agenda Item V. Report of Committees
A. Calendar Committee
Nancy Moss (Human Environmental Sciences), chair of the Committee, presented first the revisions to the Guidelines for Setting University Calendars. There was no discussion and the guidelines were approved as presented. RESOLUTION #98-3 (Copies of the approved guidelines are available in the Faculty Senate office, 140 Rawl Annex.)

Professor Moss then presented the proposed Summer 2000, Fall 2000, and Spring 2001 University Calendars. Rosenberg (Medicine) asked about the short turnaround time between summer sessions. Professor Moss indicated that this is not different from past practice. Morrison (Chemistry) asked about the weekend university schedule. The item was clarified. Schadler (Business) and Farr (English) expressed concerns about the short turnaround time between spring and summer sessions. Ferrell (History) commented about the need to have 150 appeals control the entire calendar process and the need for grades to be turned in promptly. Following discussion, the proposed Summer 2000, Fall 2000, and Spring 2001 University Calendars were returned to the Calendar Committee to re-consider and discuss the issues alluded to in this meeting.

B. Credits Committee
Bob Woodside (Math), Chair of the Committee, presented the proposed revision to the Undergraduate University Catalog, Section 5: Academic Regulations concerning the Grade Replacement Policy. There was no discussion and the proposed revision to the Undergraduate University Catalog, Section 5: Academic Regulations was approved as presented with implementation beginning with First Summer Session 1998. RESOLUTION #98-4 (Please call the Faculty Senate office at ext. 6537 for a copy of this catalog revision.)

C. Faculty Governance Committee
Patricia Anderson (Education), Chair of the Committee, presented first the proposed revision to the ECU Faculty Manual, Part VI., Section I. Employment Policies, subsection D. Leaves of Absence (page Part VI-4). There was no discussion and the proposed revision to the ECU Faculty Manual, Part VI. was approved as presented. RESOLUTION #98-5 (Please call the Faculty Senate office at ext. 6537 for a copy of this manual revision.)

Professor Anderson then presented the proposed revisions to the ECU Faculty Manual, Part VIII., Section III. Division of Academic Affairs, subsection B. Unit Administrators and V. Division of Health Sciences, subsection B. Unit Administrators. Vice Chancellor Ringeisen offered an editorial change suggesting a parallel statement about the reporting of deans to the vice chancellor. The change was accepted as editorial. Following discussion, the proposed revision to the ECU Faculty Manual, Part VIII. was approved as editorially revised. RESOLUTION #98-6 (Please call the Faculty Senate office at ext. 6537 for a copy of this manual revision.)

D. Unit Code Screening Committee
Bill Grossnickle (Psychology), Chair of the Committee, presented the proposed revised School of Social Work's Unit Code of Operation. There was no discussion and the revised School of Social Work's Unit Code of Operation was approved as presented. RESOLUTION #98-7 (Copy of this code is available for review in the Faculty Senate...
office, 140 Rawl Annex.)

E. University Curriculum Committee
JoAnn Jones (English), a member of the Committee, presented the curriculum matters contained in the 12 February 1998, meeting minutes. There was no discussion and the curriculum matters were approved as presented.
RESOLUTION #98-8 (Copies of these minutes have been distributed to all units and are available on the Faculty Senate web page at: http://www.ecu.edu/fsonline/cu.htm.)

Agenda Item VI. New Business
There was no new business to come before the Faculty Senate at this time.

The meeting adjourned at 3:45 p.m.