Following is a listing of protocols and processes to be utilized as ready resources to help you determine the best course of action in assuring the safety of our students. When in doubt, please do not hesitate to contact me at vcsa@ecu.edu or (252) 328-6541.

Virginia D. Hardy, PhD
Vice Chancellor for Student Affairs

Like so many of you, the Division of Student Affairs has been feverishly working to prepare for the return of our students to campus. While this is an unprecedented time in our university’s history, we are still striving to provide the best collegiate experience possible both inside and outside of the classroom.

Below are some of the changes to existing protocols and processes within the Division of Student Affairs. We want to make sure that you are informed regarding the challenges we face in the weeks and months ahead.

If you have questions and don’t know where to start, please contact the Vice Chancellor for Student Affair’s office at vcsa@ecu.edu or 328-6541, and we will do our best to get you answers. Included in this message are the following topics:

- **OSRR Face Covering Sanctioning Protocol for students**
- **ECU Sick Student Isolation/Quarantine Protocol**
- **How to refer students to Counseling Center** and **Student Health Services**
- **Updates to Dining Services** and **ECU Transit**
- **Campus Recreation and Wellness** impacts
- **Additional Links / Information**

Thank you for continuing to make a difference in the lives our students and for the strong partnerships and collaboration with the Division of Student Affairs. Let’s stay connected as we work towards a safe and healthy fall semester.

**OSRR Face Covering Protocol (Update for Fall Semester)**
The Office of Student Rights and Responsibilities (OSRR) has developed protocol to respond to violations of policies and procedures that have been put in place to keep Pirate Nation as safe as possible during a pandemic.

Effective July 1, 2020 face coverings are required on campus, including the classroom and lab setting. If a student comes to class without a face covering, we suggest faculty take the following steps:

1. Ask the student to put on a face covering.
2. If a student does not have a face covering, provide them with one or refer them to the closest location on campus to obtain one.
3. If the student complies at step one or two, then the issue is resolved.
4. If the student’s behavior is not in compliance within the classroom, then we suggest using the Disruptive Academic Behavior policy outlined in the ECU Faculty Manual as well as your best judgement based on the situation. In addition, we suggest you fill out a report with OSRR.

See more details and additional information about the OSRR protocol in the Aug. 5, 2020 communication from Student Affairs.

**ECU Sick Students (Isolation and Quarantine Protocol)**

ECU has created and shared the Isolation and Quarantine Protocol for students, which is expected to be utilized with on- and off-campus students. This can be found on the Return to Pirate Nation website. A portion of this protocol includes the role of our faculty members and the expectations for the classroom, but here are some additional details that may help you understand the protocol and how it will be implemented during the fall semester.

**COVID-19 Self Reporting Form**

- Students will fill out the COVID-19 Self Report form on PiratePort when they have tested positive for COVID-19 or have been asked to quarantine (by Student Health Services or other health care provider).
- Once submitted, the student’s faculty are notified, and ECU Student Health Services and Dean of Students will follow up with all submissions for verification.
- Students are encouraged to communicate regularly with their faculty to determine how they can continue with assignments and other classwork.
- The Dean of Students Office will assist as appropriate, and extreme
situations can be referred to the DOS office for additional support from case managers.

**Student Tests Positive**

- Student Health Services notifies the student’s faculty through the Maxient database system used by Student Health and the Dean of Students office.

- **It is NOT the responsibility of a faculty member to inform the class of the positive test result nor should faculty share any information about the student who tested positive.**

- ECU contact tracing coordinators will determine proper notifications from individual classes, and any information shared could violate FERPA regulations.

- Contact tracers may request a seating chart or other information like attendance records; your assistance with this information will help with their process.

**Student Cleared to Return to Class**

- The student will receive notification from Student Health Services which includes a note that can be shared with faculty. This note can be forwarded to faculty via email, printed off for your records, or shown on a student’s phone/computer when they return to class. If the student is unable to produce this note, you may request that the student not return to class until (s)he has that documentation.

**Suggested Syllabus Language for Faculty**

“If you are asked to isolate due to testing positive for COVID-19 or quarantine due to possible exposure, you will be expected to provide a note from Student Health Services or your physician once you have been cleared to return to class. You will not be permitted to return to class without this documentation.”

**COUNSELING CENTER**

- **Referring a student** – Faculty wishing to refer a student for counseling services should call or have the student call the Center for Counseling and Student Development at 252-328-6661 to discuss counseling concerns. The student will be connected with appropriate services. As always, please call 911 for life-threatening emergencies.

**STUDENT HEALTH SERVICES**

- **Referring a student** – Students should be encouraged to make an appointment online at studenthealth.ecu.edu or by calling 252-328-6841. Non-urgent walk-ins are discouraged. As always, please call 911 for life-threatening emergencies.
**ECU Dining Services**

- During the fall semester there will be some changes to dining options and services on both campuses. Visit [https://dining.ecu.edu](https://dining.ecu.edu) for a daily list of dining locations and updates on meal plans and services available. Todd and West End Dining Halls are open but will have limitations based on capacity. There will be no self-serve stations.
- There is a national coin shortage. Banks are not providing retailers with the typical coin requests which inhibits making change at the cash registers. Campus customers will be encouraged to pay by card or meal plan this fall to reduce overpayment for food at the register. If you are interested in purchasing a meal plan call Dining Services 252-328-3663 or [click here to sign up for a plan](https://dining.ecu.edu).
- Campus Dining has placed additional outdoor seating for eating convenience.
  - Picnic tables outside of Wright Place outside
  - Picnic tables in West End towers courtyard (Clement, Greene, White)
  - Picnic tables outside Galley in Jones Hall
- Chilis 2 is closed; All Croatan and Wright Place seating will be closed for the fall. There will also be self-checkout at some retail locations like the Galley and Bate Building.
- Campus Dining is also offering a Grub Hub food option where students and employees can order food and pick up the orders from select locations. Subway, Panda Express, Raising Canes, Chick-fil-A, Stacked, Einstein Brother Bagels, and Au Bon Pain can be ordered in advance and customers can use Pirate Meals, Purple Bucks and Credit/Debit cards for purchases. The order pick-up locations are the Croatan, Wright Place and 1907 (in Main Student Center). To use this feature, place orders using the [app, which can be downloaded here](https://dining.ecu.edu). 

**ECU Transit**

- ECU Transit will be operating this fall but with some limitations and changes. Face coverings will be required in order to board all transit vehicles including SafeRide. Bus capacity will be limited to 50%. Due to a smaller number of student operators and COVID-19 concerns, there will be fewer transit routes operating and service hours have been reduced. The main routes impacted are weekday night service, weekend service, weekend late night service, shopping service and daytime service on College Hill. Please visit our website at [https://transit.ecu.edu](https://transit.ecu.edu) for complete details on the transit options that will be available this fall.
- There is also a new website ([www.bustime.ecu.edu](http://www.bustime.ecu.edu)) which will show real-time passenger load as low, medium or high or individuals can use traditional tracking at [www.nextbus.com](http://www.nextbus.com).
Campus Recreation and Wellness (Student Rec Center)

- On August 5, 2020, North Carolina’s Governor extended Phase 2 of the state’s reopening plan, which means all indoor recreation facilities must remain closed. This includes the indoor spaces at ECU Student Recreation Center on main campus as well as the indoor recreation spaces in the Health Sciences Campus Student Center. Additional information will be provided once the state approves the opening of indoor recreation facilities.

Additional Resources and Important Links

- ECU University Excused Absence Process (Updated for Fall 2020)
- ECU Student Organizations (Encourage students to get connected and involved)
- Return to Pirate Nation (FAQ’s for Students)
- ECU Parent and Family Programs
- Main Campus Student Center

- Student Center will have pre-set rooms for many big spaces including ballrooms. One will be available for extra dining space for students.

- Capacities (both student centers, Heart Institute, Brody, MSC rooms, CRW spaces) are in 25Live and available for reservations via the CRO starting August 10th.