MEMORANDUM

TO: ECU Faculty

FROM: Virginia D. Hardy
Vice Chancellor, Student Affairs
Lynn Roeder
Dean of Students & Associate Vice Chancellor

DATE: August 20, 2021

RE: IMPORTANT INFO FOR FACULTY

This document contains important information regarding our students and their compliance with our ECU Community Expectations. Please thoroughly familiarize yourself with this information and direct your questions to the appropriate department identified for each topic.

Face Coverings
As outlined in the Return of Pirate Nation website and the University Regulation on Face Coverings - Interim, currently, face coverings are required indoors everywhere on campus, including in the classroom and laboratory settings. Information related to the process that the Office of Student Rights and Responsibilities (OSRR) will use to address non-compliance of face coverings/masks is attached. Please address questions about that process to osrr@ecu.edu

Message about Students Who Test Positive
When a student tests positive for COVID-19, the faculty member will receive additional information from the Dean of Students office provided the student completes the self-reporting form found on PiratePort. Attached is an example of the letter you may receive.

Please encourage students who are in quarantine to complete the COVID-19 Self Reporting Form on PiratePort. This apprises that Dean of Students office and Student Health Services and will allow those offices to provide resources and gives these offices permission to communicate with faculty.

Faculty will be contacted by a contact tracer in the event an exposure occurs. More information
about understanding risk and the steps students who are positive or exposed to COVID should take can be found at Assessing Your Risk.

Please address questions about the steps related students who test positive for COVID-19 to ecucontacttracing@ecu.edu or ecustudentcovidtesting@ecu.edu.

University Sponsored Group Trips
University sponsored trips may be limited, however, here are a few guidelines for those occasions. Any individual traveling on a university sponsored trip must have a COVID-19 clearance 72 hours prior to going on a trip. A COVID-19 clearance means that one of the following applies: an individual is vaccinated; has a recent negative COVID test; or has recovered from COVID in the past 90 days.

It is the responsibility of each department to receive documentation from their students showing they are compliant. The student can show proof of compliance by sharing the documentation in their myPIRATEchart portal, submitting documentation from their healthcare provider, or by showing the compliance medallion (displayed at left).

Please contact gotquestions@ecu.edu with questions or if there is a need to schedule testing.

Testing for Students
Routine surveillance testing is required for on-campus ECU community members. All students enrolled in face-to-face classes, residing in university sponsored housing, or participating in NCAA athletics are required to participate in surveillance testing as a part of the ECU Community Expectations.

Attached is an outline of how testing will occur for students. This information can also be found on the Return of Pirate Nation website. Students who do not comply with testing protocols will be contacted by the OSRR for possible judicial actions. This process can be found on the OSRR website.

Please address questions about student testing protocol to ecustudentcovidtesting@ecu.edu.

Testing for Employees
Based on the attestation survey, non-exempt employees must participate in surveillance testing. Random testing of non-exempt employees will be performed weekly. Individuals will receive an email from covidemployeetesting@ecu.edu that they are to be tested.

An outline of how testing will occur for faculty and staff is attached and can also be found on Return of Pirate Nation website. Employees who do not comply with the testing protocols will be contacted by Human Resources.

Please address questions about the employee testing protocol to covidemployeetesting@ecu.edu.

Resources:

- Recommendations and potential syllabus language regarding face coverings, seating, and attendance
- Return of Pirate Nation
- How to Handle an Academic Disruption
- How to Contact OSRR
- ECU Faculty Manual
- OSRR Website
- Dean of Students Office
- Student Health Services
- University Regulation on Face Coverings - Interim
ECU Community Expectations

- myPirateChart Portal
- Assessing Your Risk
- COVID Self-Reporting Form