POLICE REPORT REQUEST

EAST CAROLINA UNIVERSITY POLICE DEPARTMENT
609 EAST 10TH STREET
GREENVILLE, NC 27858
Phone: (252) 328-6787

Requests for copies of police reports will be accepted by WRITTEN REQUEST ONLY from the general public. Requests to mail a report must be accompanied by a stamped, self addressed return envelope.

REQUESTS WILL BE PROCESSED WITHIN 3 – 5 BUSINESS DAYS FROM THE DATE OF REQUEST

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Report #: ____________________________  Date of Request: ____________________________

Name/Person involved: ____________________________________________________________

Date & Time of incident: __________________________________________________________

Type of incident/report: __________________________________________________________

Location of incident: _____________________________________________________________

Person/Agency requesting report: __________________________________________________

Requestor’s Contact Number _______________________________________________________

Address/City/State/Zip: ____________________________________________________________

___________________________________________
Signature of Requesting Party

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ECUPD Use Only:

Date Received: ___________________________     Processed by: ___________________________

Date Released/Mailed on: ___________________________

ECUPD 500.07
Revised: 09/24/2014