

# Understanding Student Services

2018-2019

## **Office of Medical Education**

Curriculum support

Curriculum Committees

Course Reviews

Course and Faculty Evaluations

Foundations of Medicine I & II course support

Doctoring I & II course support

Intro to Medicine course support

NBME Remediation Services

Summer Program for Future Doctors

Curriculum Mapping

REACH

Distinction Tracks: LINC, Research, Medical Education, and Service Learning

Technical Support: Testing – ExamSoft and NBME; E\*Value, Clickers, and Qualtrics

Website: [www.ecu.edu/cs-dhs/medicaleducation](http://www.ecu.edu/cs-dhs/medicaleducation)

## **Office of Student Development and Academic Counseling**

Academic Support Programs (Brody P.A.S.S. small peer study groups; peer tutoring;

AIM Higher: Step 1 preparation program)

Academic Coaching/Counseling (study skills, exam preparation, academic and performance anxiety, time management)

Academic Workshops

Live Well @ Brody – Wellness workshops and events

Career Tasters Lunch Seminars

Educational Assessment (reading skills, learning differences)

Medical student's Lending Library

USMLE exam preparation

Referrals to community health providers including mental health

Myers-Briggs Type Indicator assessments

Website: [www.ecu.edu/cs-dhs/bsomcounseling](http://www.ecu.edu/cs-dhs/bsomcounseling)

## **Office of Student Affairs**

Class Scheduling

Residency Application Guidance

MSC/Interest Group/Student Activity Support

BSOM Registrar (transcripts, class rank, letters of good standing, enrollment verification)

BSOM Event Planning (orientations, Match Day, graduation)

Student Promotion/Remediation

Student Policies (excused absences, immunizations)

Legacy Teachers program

Website: [www.ecu.edu/cs-dhs/bsomstudentaffairs](http://www.ecu.edu/cs-dhs/bsomstudentaffairs)

## **Clinical Simulation Center**

Access to Clinical Simulation Center (Brody)

Schedule Simulation sessions as per course preceptor

Provide simulation and skills sessions

Technical/log-in support for simulation education modules: VR EyeSi, VR Earsi, SonoSim,

Simbionix, Simulators and Task Training

Self-directed learning procedural skills modules

Doctoring skills modules

Clerkship simulation and skills sessions

Interest Group simulation skills sessions

Website: [www.ecu.edu/clinicalsimulation](http://www.ecu.edu/clinicalsimulation)

### **Office of Diversity Affairs**

Diversity Education & Awareness Programs (R.E.A.L Talks)  
Diversity Lunch & Learn Series  
Resource Library for Diversity Topics in Medicine (Gender, Health Disparities, Culture, etc.)  
External Diversity-Related Scholarship, Visiting Elective, Fellowship, and Internship Opportunities  
Student Diversity Event Planning (Diversity Week, Andrew A. Best Banquet, Heritage Weeks, etc.)  
Diversity and Inclusion Trainings  
Diversity and Inclusion Research  
Pipeline and Outreach for URMM students  
Summer Biomedical Research Program  
Diversity/Affinity Student Group Support  
Website: [www.ecu.edu/cs-dhs/bsomaa/diversity.cfm](http://www.ecu.edu/cs-dhs/bsomaa/diversity.cfm)

### **Office of Student Admissions**

Select incoming medical class  
    Counsel prospective medical school applicants  
    Process and review medical school applications  
    Interview applicants  
    Counsel unsuccessful applicants  
Recruit and advertise (brochures, online bulletin, campus visits, and career fairs)  
Early Assurance Program (ECU & partner institutions) interviews and support  
Admissions support  
    Admissions Committee (evaluations, schedules, meetings)  
    Tours/presentations  
    Second Look Weekend logistics  
    Pre-Health Advisors Conference  
Scholarship support  
    Brody SOM Scholarship Committee  
    ECUAWARD-(software) scholarship opportunities for students  
    Brody Scholar Interviews and support  
Technical support  
    AMCAS applications  
    Electronic Supplemental Application material  
    Admissions databases (SharePoint, AMCAS, ACCESS, and BANNER)  
Website: [www.ecu.edu/cs-dhs/bsomadmissions](http://www.ecu.edu/cs-dhs/bsomadmissions)

### **Information Technology** (formerly Drew Horne, interim Adam Brewer, search in process)

Mediasite Support  
Blackboard Support  
Saba Support  
Classroom Technology Support  
Medical Student Computer Lab Support  
Side Classroom Support, (2E69, 2S11, 2S13, 2S14, 2N57, 2N55, 2N53, 2N76)  
AV Cable Check Out  
Student Computer Assistance (Limited)