Office of Medical Education
Curriculum support
Curriculum Committees
Course Reviews
Course and Faculty Evaluations
Foundations of Medicine I & II course support
Doctoring I & II course support
Intro to Medicine course support
NBME Remediation Services
Summer Program for Future Doctors
Curriculum Mapping
REACH
Distinction Tracks: LINC, Research, Medical Education, and Service Learning
Technical Support: Testing – ExamSoft and NBME; E*Value, Clickers, and Qualtrics
Website: www.ecu.edu/cs-dhs/medicaleducation

Office of Student Development and Academic Counseling
Academic Support Programs (Brody P.A.S.S. small peer study groups; peer tutoring; AIM Higher: Step 1 preparation program)
Academic Coaching/Counseling (study skills, exam preparation, academic and performance anxiety, time management)
Academic Workshops
Live Well @ Brody – Wellness workshops and events
Career Tasters Lunch Seminars
Educational Assessment (reading skills, learning differences)
Medical student’s Lending Library
USMLE exam preparation
Referrals to community health providers including mental health
Myers-Briggs Type Indicator assessments
Website: www.ecu.edu/cs-dhs/bsomcounseling

Office of Student Affairs
Class Scheduling
Residency Application Guidance
MSC/Interest Group/Student Activity Support
BSOM Registrar (transcripts, class rank, letters of good standing, enrollment verification)
BSOM Event Planning (orientations, Match Day, graduation)
Student Promotion/Remediation
Student Policies (excused absences, immunizations)
Legacy Teachers program
Website: www.ecu.edu/cs-dhs/bsomstudentaffairs

Clinical Simulation Center
Access to Clinical Simulation Center (Brody)
Schedule Simulation sessions as per course preceptor
Provide simulation and skills sessions
Technical/log-in support for simulation education modules: VR EyeSi, VR Earsi, SonoSim, Simbionix, Simulators and Task Training
Self-directed learning procedural skills modules
Doctoring skills modules
Clerkship simulation and skills sessions
Interest Group simulation skills sessions
Website: www.ecu.edu/clinicalssimulation
Office of Diversity Affairs
Diversity Education & Awareness Programs (R.E.A.L Talks)
Diversity Lunch & Learn Series
Resource Library for Diversity Topics in Medicine (Gender, Health Disparities, Culture, etc.)
External Diversity-Related Scholarship, Visiting Elective, Fellowship, and Internship Opportunities
Student Diversity Event Planning (Diversity Week, Andrew A. Best Banquet, Heritage Weeks, etc.)
Diversity and Inclusion Trainings
Diversity and Inclusion Research
Pipeline and Outreach for URMM students
Summer Biomedical Research Program
Diversity/Affinity Student Group Support
Website: www.ecu.edu/cs-dhs/bsomaa/diversity.cfm

Office of Student Admissions
Select incoming medical class
   Counsel prospective medical school applicants
   Process and review medical school applications
   Interview applicants
   Counsel unsuccessful applicants
Recruit and advertise (brochures, online bulletin, campus visits, and career fairs)
Early Assurance Program (ECU & partner institutions) interviews and support
Admissions support
   Admissions Committee (evaluations, schedules, meetings)
   Tours/presentations
   Second Look Weekend logistics
   Pre-Health Advisors Conference
Scholarship support
   Brody SOM Scholarship Committee
   ECUAWARD-(software) scholarship opportunities for students
   Brody Scholar Interviews and support
Technical support
   AMCAS applications
   Electronic Supplemental Application material
   Admissions databases (SharePoint, AMCAS, ACCESS, and BANNER)
Website: www.ecu.edu/cs-dhs/bsomadmissions

Information Technology (formerly Drew Horne, interim Adam Brewer, search in process)
Mediasite Support
Blackboard Support
Saba Support
Classroom Technology Support
Medical Student Computer Lab Support
Side Classroom Support, (2E69, 2S11, 2S13, 2S14, 2N57, 2N55, 2N53, 2N76)
AV Cable Check Out
Student Computer Assistance (Limited)